



# **Chhattisgarh Unified Industrial Portal Government of Chhattisgarh**

## **User Manual For Production Certificate**

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## 1. Overview

As part of Chhattisgarh's overarching promise of "Business Made Easy," OneClick is the state's new single-window portal that brings speed, simplicity, and transparency to the business environment. From approvals and clearances to bill payments, land allotment, and compliance — everything an entrepreneur or investor needs is now just one click away.

Purpose: This document gives easy, step-by-step instructions for industrial users to apply for **Production Certification** through the Department of Commerce and Industries using the Single Window Portal. It helps authorized users understand how to use the right links and sections.

## 2. How to Get Started

Enter the application URL (<https://oneclick.cgstate.gov.in>) in the browser and the page navigates to the Home page of the SWS application.

## 3. How to login

The user to login with the credentials into the application in the home and login page as a Figure 3.1 & 3.2.



Figure 3.1: Homepage Screen



Department of  
Commerce & Industries  
Government of Chhattisgarh

- The Department of Commerce and Industries, Government of Chhattisgarh is a pivotal body responsible for the promotion and development of trade, commerce, and industrial growth within the state of Chhattisgarh, India.
- Established with the aim of enhancing the economic landscape of the state, the department focuses on creating a conducive environment for businesses and industries to thrive, thereby contributing to the overall prosperity and employment generation for the people of Chhattisgarh.

**Login**

User Name

Captcha

[Forgot User Name?](#) [Register](#) [Back to Home](#)

[Next](#)

For technical support please contact us at  
[invest-support@cg.gov.in](mailto:invest-support@cg.gov.in)

Figure 3.2: Login Screen (A)

The Login page (as shown in Fig. 3.3) offers two login methods: Login with Password or Login with OTP. Choose your preferred option, then enter either your password or the OTP number to proceed.

Department of  
Commerce & Industries  
Government of Chhattisgarh

- The Department of Commerce and Industries, Government of Chhattisgarh is a pivotal body responsible for the promotion and development of trade, commerce, and industrial growth within the state of Chhattisgarh, India.
- Established with the aim of enhancing the economic landscape of the state, the department focuses on creating a conducive environment for businesses and industries to thrive, thereby contributing to the overall prosperity and employment generation for the people of Chhattisgarh.

**Login**

[Login with Password](#)

OR

[Login with OTP](#)

[Back to Login](#) [Forgot Password?](#)

For technical support please contact us at  
[invest-support@cg.gov.in](mailto:invest-support@cg.gov.in)

Figure 3.3: Login Screen (B)



## 4. Dashboard

After a successful login, the page navigates to the Investor Dashboard (refer to Fig. 4.1), which displays all your units and includes an option to add new unit details at the end.

Now, click on the Proceed option to apply for services.

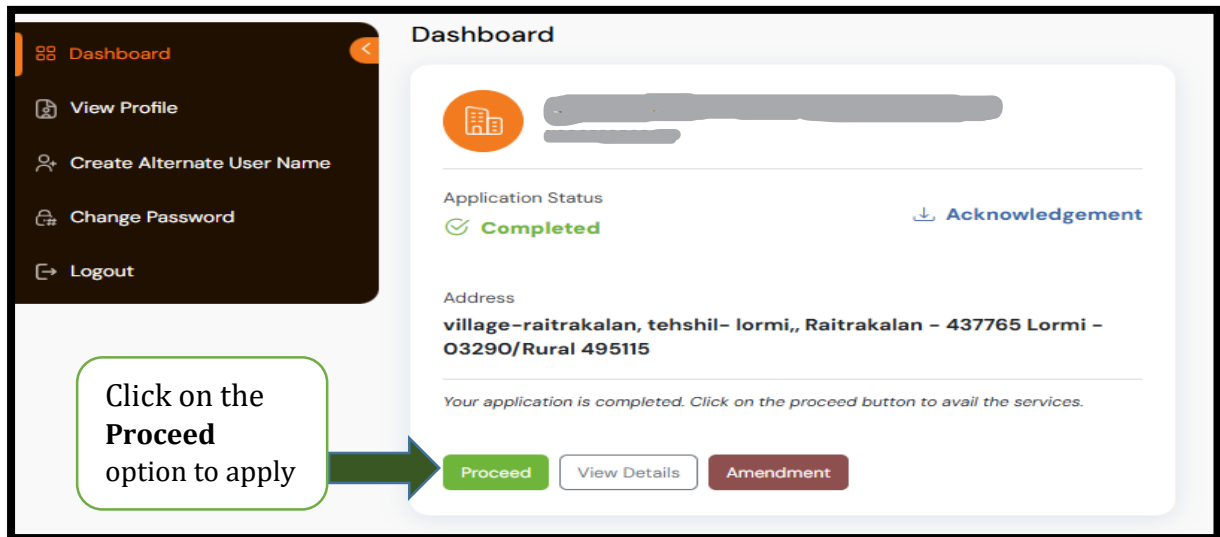


Figure 4.1: Dashboard

## 5. Apply for Production Certificate

Now, click on the Production Certificate menu at the top of the page (see Fig. 5.1). You will see Services Name to Apply for **Production Certificate & Production Continuity Certificate**. Click on **Apply** next to the relevant service (see Fig. 5.1).

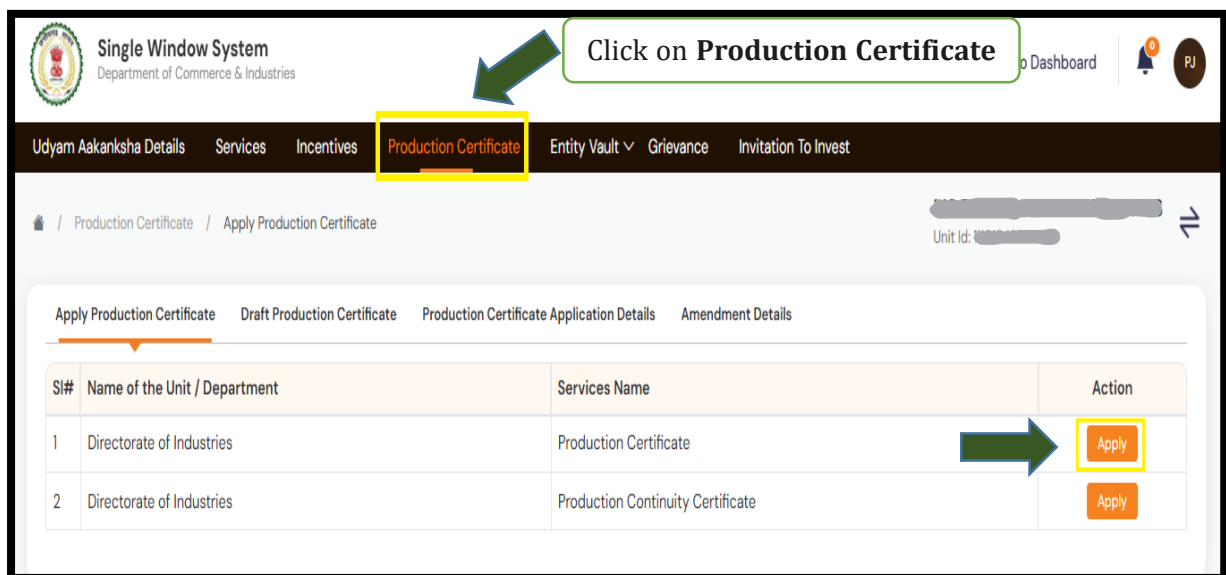


Figure 5.1: Production Certificate Page

## 6. Application for Production Certificate

### Checklist for Application

Please keep the required documents ready and click **Proceed**

#### Application For Production Certificate

Checklist for Application

1. Chartered Accountant Certificate for Production Certificate
2. Chartered Engineer Certificate
3. Aadhaar Card of the Industrialist / Authorized Representative to Aadhaar Card of the Entrepreneur / Authorized Representative.
4. Land-Related Document / Lease Deed.
5. First Raw Material Purchase and Sales Invoice.
6. Electricity Connection Certificate
7. Synchronization Certificate (In case of Power Generation)
8. Affidavit Related to Employment Provided to State Domiciled as per Format-1,2 & 3
9. Caste Certificate / Ex-serviceman Certificate / Retired Agni veer Certificate / Certificate for Naxal Affected Person / Physically Disabled Certificate / Transgender Certificate.
10. CECB Consent or Intimation Letter for White Category Enterprises.
11. Factory License
12. Approved Factory Layout
13. Vikalp Certificate.
14. Acknowledgement letter in case of Expansion / Diversification / Modernization / Substitution
15. Detailed Project Report
16. EPF Registration Certificate
17. Mandi Registration Certificate.
18. Proof of Organization (MoA,AoA,Certificate of Incorporation/Partnership Deed with Firm Registration Certificate)

Proceed

Figure 6.1: Application For Production Certificate



Single Window System (<https://oneclick.cgstate.gov.in>)



## 6.1. Industrial Unit

Inside Industrial Unit, please fill

- Industrial Policy
- Classification of Industry

Application for Production Certificate (\*) Indicated fields are mandatory

Udyam Aakanksha / Unit No.

**Industrial Unit**

Name of Enterprise

Type of Organization **Society**

Industry Type \*

Industrial Policy \*

Classification of Industry \*

Figure 6.2: Industrial Unit

## 6.2. Entrepreneur Details

Inside Entrepreneur Details, please fill

- Entrepreneur Name
- Gender
- Category
- Equity Participation (In Percentage)

Now, click on **Add More**

**Entrepreneur Details**

**Note:** Please click the **Add More** button to add Entrepreneur details before clicking **Save and Continue**.

Entrepreneur Name \*

Gender \*

Category \*

Equity Participation (In Percentage) \*

Sl#	Entrepreneur Name	Gender	Category	Equity Participation (in %)	Remove
1	Dinesh Kumar	Male	SC	100%	<input type="button" value="Remove"/>

Figure 6.3: Entrepreneur Details



### 6.3. Location of Unit

Please enter Unit Location details and click on **Add More**

**Location of Unit**

**Note:** Please click the **Add More** button to add Unit Location details before clicking **Save and Continue**.

Area \*

☐ Rural ☐ Urban

Address Line 1 \*

Address Line 2

District \*

Block \*

Tehsil \*

ULB \*

Village / Town \*

PIN Code \*

Khasra / Plot Number \*

Land Mark

Land Area \*

Area Unit \*

**Add More**

Sl#	Area	Address 1	Address 2	District	Block	ULB	Tehsil	Village / Town	PIN Code	Khasra Number	Land Mark	Land Area	Area Unit	Remove
1	Urban	Raipur	Chhattisgarh	Raipur	Abhanpur	Raipur Municipal Corporation	Raipur	Bhatapara	492001	1337		India	Hectare	

Figure 6.4: Entrepreneur Details

### 6.4. Corporate/Communication Address Details

**Corporate / Communication Address Details**

Address Line 1  
near shanti nagar chmpa

Address Line 2  
Champa (M) - 801955 Champa - 03281/Urban

Country  
INDIA

State  
Chhattisgarh

District  
Janjgir-Champa

Block

Tehsil

Village / Town  
string

PIN Code  
492671

Mobile Number

Email ID

Figure 6.5: Corporate/Communication Address Details





## 6.5. Product Details

Please enter Product details and click on **Add More**

**Product Details**

**Note:** Please click the **Add More** button to add Product details before clicking **Save and Continue**.

Nature of Activity \*

☒ Manufacturing ☐ Service ☐ Manufacturing & Service

**Add Product Details** (As per National Product Classification - 2011 defined by Ministry of Statistics and Implementation)

[View Product Details](#)

Product Name \*

Activity Code \*

Capacity \*

Unit of Measurement \*

Product Description

Production Date \*

Sl#	Product Name	Activity Code	Capacity	Unit of Measurement	Product Description	Production Date	Remove
1	Bricks others	3732003	100000	Number	NA	29-Nov-2018	<input type="button" value="Remove"/>

Figure 6.6: Product Details

## 6.6. Capital Investment (₹ in Lakh)

Please enter details of Land (including land development), Shed/Building, Plant & Machinery, and all other category as per your requirement. Now, click on **Save & Continue**

**Note:** The amount should be entered in lakhs. For example, if the value is ₹5,00,000, you need to enter 5 only.

**Capital Investment (₹ in Lakh)**

Sl#	Category	New Unit		Total
		Till Date of Production	6/12/24 Months from Date of Production	
(1)	(2)	(3)	(4)	(5)
1	Land including land development	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="2"/>
2	Shed / Building	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
3	Plant & Machinery / Equipment	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
4	Plant & Machinery / Equipment for Research & Development	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
5	Effluent Treatment Plant	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
6	Electricity Connection	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
7	Other Electricals	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
8	Water Installation	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
9	Water harvesting / recycling / zero waste	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
10	Others	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
11	<b>Total Capital Investment</b>	<input type="text" value="7"/>	<input type="text" value="0"/>	<input type="text" value="7"/>

Category of Enterprise :- **Micro**

Figure 6.7: Product Details



## 7. Employee Details

Please enter employee details for:

- Managerial / Administrative
- Skilled
- Unskilled

Application for Production Certificate (\*) Indicated fields are mandatory

**Employment Details**

Category		Employment in New Industrial Unit		
		State Domicile	Others	Total (2+3)
(1)		(2)	(3)	(4)
Managerial / Administrative	Male	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
	Female	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
	Other	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="1"/>
Skilled	Male	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
	Female	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
	Other	<input type="text" value="2"/>	<input type="text" value="0"/>	<input type="text" value="2"/>
Unskilled	Male	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
	Female	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
	Other	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="3"/>
Total Employment		<input type="text" value="6"/>	<input type="text" value="0"/>	<input type="text" value="6"/>

Figure 7.1: Employee Details

### 7.1. Power Requirement Details

Please select Connection Type and other required details

**Power Requirement Details**

Connection Type \*

▼

Power Load \*

▼

Figure 7.2: Power Requirement Details



## 7.2. Consumption Details

Please enter consumption details as below and click **Add More**

**Note:** Enter last 6 months consumption in format YYYY/MM (e.g., 2025/09). Consumer No. & Bill Amount not needed for DG Set, Solar, Waste Heat Recovery.

**Consumption Details**

**Note:** Please click the **Add More** button to add Consumption details before clicking **Save and Continue**.

**Note–**  
1. Please Enter Last Six Month Consumption Details [Bill Month Format-Year (4 digit) / Month (2 digit)]  
2. Consumer Number and Bill Amount Not Required For Other Source of Energy(DG Set, Solar Power, Waste Heat Recovery)

Bill Year / Month \*

Total Consumption \*

Add More

Sl#	Bill Year / Month	Total Consumption	Remove
1	2025/02	1200	

Figure 7.3: Consumption Details

## 7.3. Registration No. (As Applicable)

Please enter required details

**Registration No. (As Applicable)**

PAN No.

EPFO No.

ESI No.

Registration No Type \*

Udyam Registration No \*

GST No

Figure 7.4: Registration No.



## 7.4. Document Details

Please upload the required certificates, check the declaration (I/We hereby solemnly affirm and declare), and click **Save**.

### Document Details

(File type allowed only pdf, Max Size 5 MB)

Chartered Accountant Certificate for Production Certificate *	Chartered Engineer Certificate *	Aadhaar Card of the Entrepreneur / Authorized Representative *
certificate.pdf	certificate.pdf	certificate.pdf
Land-Related Document / Lease Deed. *	First Raw Material Purchase and Sales Invoice. *	Electricity Connection Certificate *
document.pdf	invoice.pdf	certificate.pdf
Affidavit Related to Employment Provided to State Domiciled as per Format-1,2 & 3 *		
document.pdf		
Caste Certificate / Ex-serviceman Certificate / Retired Agni veer Certificate / Certificate for Naxal Affected Person / Physically Disabled Certificate / Transgender Certificate.	Acknowledgement letter in case of Expansion / Diversification / Modernization / Substitution	CECB Consent or Intimation Letter for White Category Enterprises.
certificate.pdf	document.pdf	document.pdf
Factory License	Vikalp Certificate.	Detailed Project Report
licence.pdf	certificate.pdf	document.pdf
EPF Registration Certificate	Mandi Registration Certificate.	Proof of Organization (MoA/AoA/Certificate of Incorporation/Partnership Deed with Firm Registration Certificate)
certificate.pdf	certificate.pdf	certificate.pdf

☒ I/We, hereby solemnly affirm and declare that:

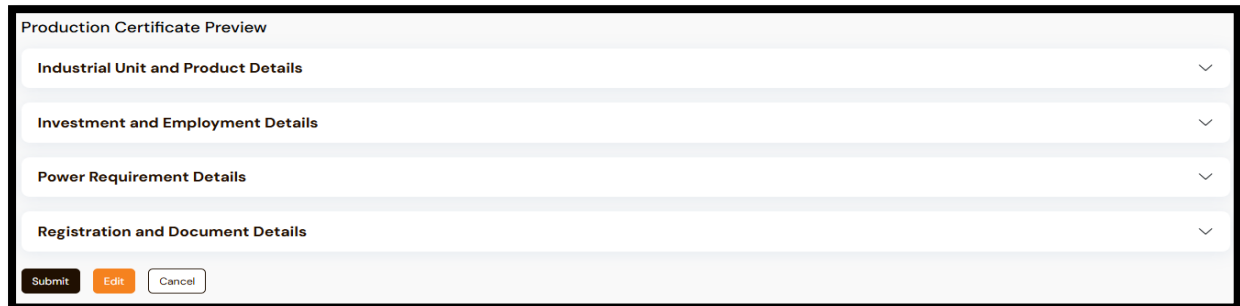
- The information provided in the application form is true to the best of my/our knowledge and nothing has been concealed. I/We fully agree that if any information given by me/us is found to be incorrect or false, then I/we shall be liable for action as per the law.
- That all necessary statutory clearances/ no objection certificates from local bodies/required approvals for the establishment/operation of the proposed activity have been obtained by me/us under the prevailing laws, rules, and applicable regulations.
- That wherever necessary, the required registration/licenses and land use conversion permissions have also been obtained by me/us under the relevant laws, rules, or applicable orders for operating the said industrial activity.
- That the plant/machinery in the industrial unit is installed and operational as per the requirement of current production.
- That if any amendments or changes are required from time to time in relation to this unit, I/we shall duly inform/intimate the competent authority in the District Trade and Industries Centre/ Directorate of industries within 15 days of such change or amendment.
- That if the submitted report, documents, or information for obtaining the Commercial Production/Service Activity Certificate and availing benefits under the Industrial Investment Promotion are found to be incorrect, false, or misleading, I/We shall be liable to refund all financial assistance, incentives, or benefits availed under the said scheme to the State Government along with simple interest at an annual rate of 12.50%.
- That I/We shall comply with all terms and conditions, and the competent authority shall have the right to cancel the production/service activity certificate and take appropriate action under relevant laws and rules if any violation is found.

Figure 7.5: Document Details



## 7.5. Production Certificate Preview

Please review all details in Preview. If changes are needed, click Edit; otherwise, click Submit

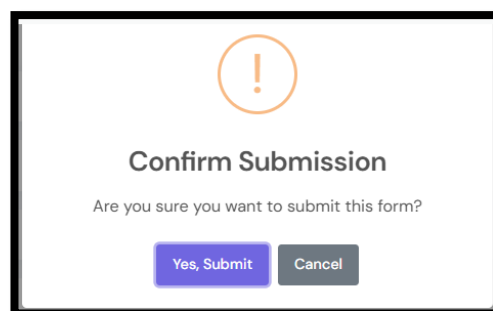


The image shows a 'Production Certificate Preview' form. It has a title bar 'Production Certificate Preview'. Below it are four sections, each with a dropdown arrow on the right: 'Industrial Unit and Product Details', 'Investment and Employment Details', 'Power Requirement Details', and 'Registration and Document Details'. At the bottom left, there are three buttons: 'Submit' (black), 'Edit' (orange), and 'Cancel' (white with black border).

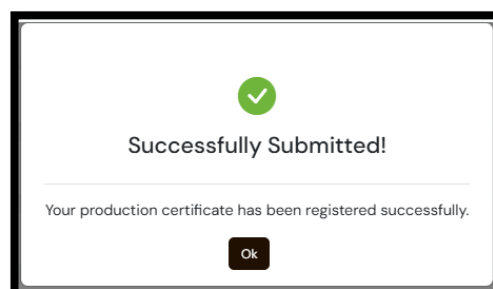
Figure 7.6: Production Certificate Preview

## 7.6. Confirm Submission

Please click on **Yes, Submit**, then you will see, Successfully Submitted!



The image shows a 'Confirm Submission' dialog box. It has a title bar. Inside, there is an orange circle with an exclamation mark. Below it, the text 'Confirm Submission' is centered. Underneath, it asks 'Are you sure you want to submit this form?'. At the bottom, there are two buttons: 'Yes, Submit' (purple) and 'Cancel' (grey).



The image shows a 'Successfully Submitted' dialog box. It has a title bar. Inside, there is a green circle with a checkmark. Below it, the text 'Successfully Submitted!' is centered. Underneath, it says 'Your production certificate has been registered successfully.'. At the bottom, there is a single button: 'Ok' (black).



## 7.7. Download Production Certificate

To download the Production Certificate, go to *Production Certificate Application Details*. You will see the status as Applied/Approved. Once the certificate is approved, the download option will be available.



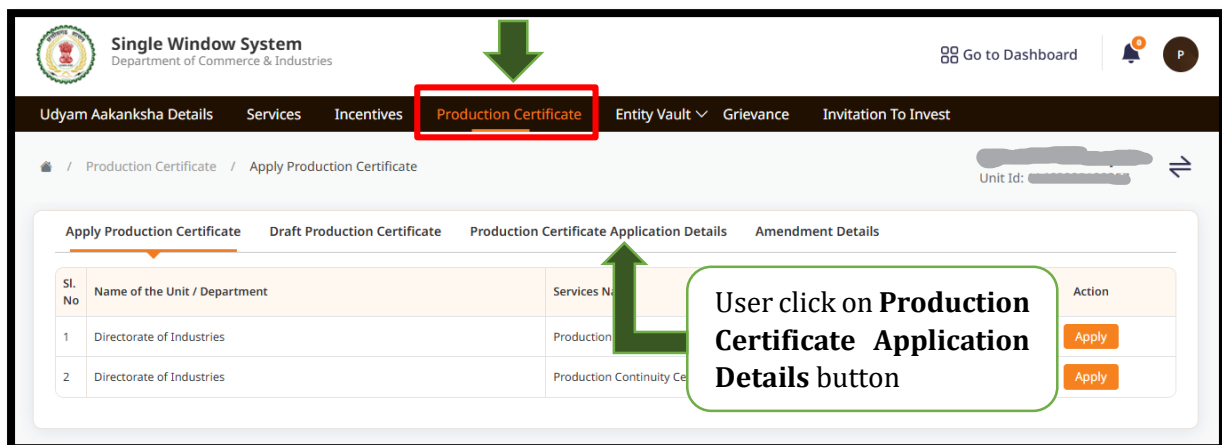
Apply Production Certificate		Draft Production Certificate		Production Certificate Application Details			Amendment Details		
Sl. No	Provisional No.	Application No.	Number of Amendment	Service Name	Applicant Name	Submitted on	Application Status	Download Certificate	Amendment
1			0	Production Certificate	SWS	14-Jul-2025 18:50	Approved		

Figure 7.8: Download Production Certificate

## 8. Amendment of Production Certificate

In the Dashboard section, clicking the Proceed button displays the menu bar. The user then selects the Production Certificate section and clicks the Production Certificate Application Details to apply for an Amendment application.



The screenshot shows the Single Window System dashboard. The top navigation bar includes 'Udyam Aakanksha Details', 'Services', 'Incentives', 'Production Certificate' (highlighted with a red box and a green arrow), 'Entity Vault', 'Grievance', and 'Invitation To Invest'. Below this, the 'Production Certificate' section is active, showing a table with two rows. The first row is for 'Directorate of Industries' with 'Production' as the service name. The second row is for 'Directorate of Industries' with 'Production Continuity Certificate' as the service name. A green arrow points to the 'Production Certificate Application Details' button, and a text box says 'User click on Production Certificate Application Details button'.

Figure 8.1: Production Certificate

In the Production Certificate Application Details section, the user sees the Amendment option to apply for an Amendment application, as shown in figure 8.2.



Single Window System  
Department of Commerce & Industries

Go to Dashboard

Udyam Aakanksha Details Incentives Services **Production Certificate** Grievance Invitation To Invest Entity Vault

Production Certificate / Production Certificate Application Details

Unit Id: [Redacted]

Apply Production Certificate Draft Production Certificate **Production Certificate Application Details** Amendment Details

Sl. No	Provisional No.	Application No.	Number of Amendment	Service Name	Applicant Name	Submitted on	Application Status	Download Certificate	Amendment	Objection Details
1	[Redacted]	[Redacted]	0	Production Certificate	SWS	14-Jul-2025 18:50	Approved		<b>Amendment</b>	--
2	[Redacted]	NA	0	Production Certificate	SWS	16-Jul-2025 18:08	Objected			

**Figure 8.2: Production Certificate Application Details**

User click the **Amendment** option

In the Application for Production Certificate Amendment section shown below, update the necessary details as required. Once the updates are made, click the Save & Continue button to proceed.

Single Window System  
Department of Commerce & Industries

Go to Dashboard

Udyam Aakanksha Details Incentives Services **Production Certificate** Grievance Invitation To Invest Entity Vault

Production Certificate / Amendment Details

Unit Id: [Redacted]

**Application for Production Certificate Amendment**

(\*) Indicated fields are mandatory

Udyam Aakanksha / Unit No. [Redacted]

**Industrial Unit**

Name of Enterprise\* [Redacted]

Type of Organization\* Private Limited Company

Industry Type New

Industrial Policy 2024-30

Classification of Industry General

**Entrepreneur Details**

Entrepreneur Name\* [Redacted]

Gender\* Select Gender

Category\* Select Category

Equity Participation (In Percentage)\* [Redacted]

Add More



Sl. No	Entrepreneur Name	Gender	Category	Equity Participation in Percent	Action
1	[REDACTED]	Female	Women	100.00 %	
2	[REDACTED]	Female	Women	100.00 %	
3	[REDACTED]	Female	Women	100.00 %	
4	[REDACTED]	Female	Women	100.00 %	

**Location of Unit**

Sl. No	Area	Address 1	Address 2	District	Block	ULB	Tehsil	Village / Town	PIN Code	Khasra Number	Land Mark	Land Area	Area Unit
1	Rural	BBSR	BBSR	Balod	Balod	NA	Arjunda	Admabad	753001	20/21	BBSR	India	Acre

**Corporate / Communication Address Details**

Address Line 1 \*

Address Line 2

Country \*

State \*

District \*

Block \*

Tehsil \*

Village / Town \*

PIN Code \*

Mobile Number \*

Email ID \*

**Product Details**

Nature of Activity \* ☒ Manufacturing ☐ Service ☐ Manufacturing & Service

[Add Product Details](#) (As per National Product Classification - 2011 defined by Ministry of Statistics and Implementation)

[View Product Details](#)

Product Name *	Activity Code *	Capacity *	Unit of Measurement *	Product Description	Production Date *
<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>	<input type="text" value="Select"/>	<input type="text"/>	<input type="text" value="dd-mmm-yyyy"/>

[Add More](#)

Sl. No	Product Name	Activity Code	Capacity	Unit of Measurement	Product Description	Production Date	Delete
1	T sections	4125109	20.00	Kilogram/Annum	NA	01-Sep-2025	

**Capital Investment (₹ in Lakh)**

Sl. No	Category	New Unit		Total
		Till Date of Production	6 Months from Date of Production	
(1)	(2)	(3)	(4)	(7)
1	Land including land development	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
2	Shed / Building	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
3	Plant & Machinery / Equipment	<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="5"/>
4	Plant & Machinery / Equipment for Research & Development	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
5	Effluent Treatment Plant	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
6	Electricity Connection	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>





7	Other Electricals	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
8	Water Installation	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
9	Water harvesting / recycling / zero waste	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
10	Others	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>
11	Total Capital Investment	<input type="text" value="2"/>	<input type="text" value="3"/>	<input type="text" value="5"/>

Category of Enterprise :- **Micro**

**Save & Continue** 

**Figure 8.3: Application for Production Certificate Amendment (1)**

Update the necessary fields wherever required, then click the Save & Continue button to save the changes. After saving, user will be navigated to the Employment Details and Power Requirement Details section, as shown in Figure 8.4.



Production Certificate / Amendment Details SWS  
Unit Id: 11432025063956

(1)	(2)	(3)	(4)
Managerial / Administrative	Male	0	0
	Female	0	0
	Other	1000	0
Skilled	Male	0	0
	Female	0	0
	Other	1000	0
Unskilled	Male	0	0
	Female	0	0
	Other	1000	0
<b>Total Employment</b>		3000	0

**Power Requirement Details**

Connection Type  
Captive

Power Load \*  
245 HP

**Consumption Details**

*Note-*  
1. Please Enter Last Six Month Consumption Details [Bill Month Format-Year (4 digit) / Month (2 digit)] 2. Consumer Number and Bill Amount Not Required For Other Source of Energy(DG Set, Solar Power, Waste Heat Recovery)

Sl. No	Bill Year / Month	Total Consumption
1	2024/08	23

**Registration No. (As Applicable)**

PAN No.  
P256

EPFO No.  
e.g., TN/CHN/1234567

ESI No.

Registration No Type \*  
Industrial Entrepreneur Memorandum

Industrial Entrepreneur Memorandum No  
32414-4214-124314

CIN No.

GST No  
NA

Other Document(if any) \*  
No File Chosen

*Max File Size 5 MB (Only PDF)*

☒ I/We, hereby solemnly affirm and declare that:

- The information provided in the application form is true to the best of my/our knowledge and nothing has been concealed. I/We fully agree that if any information given by me/us is found to be incorrect or false, then I/we shall be liable for action as per the law.
- That all necessary statutory clearances/ no objection certificates from local bodies/required approvals for the establishment/operation of the proposed activity have been obtained by me/us under the prevailing laws, rules, and applicable regulations.
- That wherever necessary, the required registration/licenses and land use conversion permissions have also been obtained by me/us under the relevant laws, rules, or applicable orders for operating the said industrial activity.
- That the plant/machinery in the industrial unit is installed and operational as per the requirement of current production.
- That if any amendments or changes are required from time to time in relation to this unit, I/we shall duly inform/intimate the competent authority in the District Trade and Industries Centre/ Directorate of industries within 15 days of such change or amendment.
- That if the submitted report, documents, or information for obtaining the Commercial Production/Service Activity Certificate and availing benefits under the Industrial Investment Promotion are found to be incorrect, false, or misleading, I/We shall be liable to refund all financial assistance, incentives, or benefits availed under the said scheme to the State Government along with simple interest at an annual rate of 12.50%.
- That I/We shall comply with all terms and conditions, and the competent authority shall have the right to cancel the production/service activity certificate and take appropriate action under relevant laws and rules if any violation is found.

Back Save

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**Figure 8.4: Application for Production Certificate Amendment (2)**

The user reviews the Employment and Power Requirement details. The user should carefully read the declaration points before selecting the declaration checkbox and then clicking the Save option to submit the Production Certificate Amendment application, as shown in Figure 8.4



After saving, the user is navigated to the Production Certificate Amendment Preview section, as shown in Figure 8.5.

**Single Window System**  
Department of Commerce & Industries

Go to Dashboard

Udyam Aakanksha Details Incentives Services **Production Certificate** Grievance Invitation To Invest Entity Vault

Production Certificate / Amendment Details

Unit Id: [Redacted]

### Production Certificate Amendment Preview

#### Industrial Unit and Product Details

Udyam Aakanksha / Unit No. [Redacted]

<b>Industrial Unit</b>		
Name of Enterprise	Industry Type	Type of Organization
[Redacted]	New	Private Limited Company
Industrial Policy	Classification of Industry	
2024-30	General	

#### Entrepreneur Details

Sl. No	Entrepreneur Name	Gender	Category	Equity Participation in Percent
1	Prafull Joshi	Female	Women	100.00 %
2	Prafull Joshi	Female	Women	100.00 %
3	Prafull Joshi	Female	Women	100.00 %
4	Prafull Joshi	Female	Women	100.00 %
5	Prafull Joshi	Female	Women	100.00 %
6	Prafull Joshi	Female	Women	100.00 %
7	Prafull Joshi	Female	Women	100.00 %
8	Prafull Joshi	Female	Women	100.00 %

#### Location of Unit

Sl. No	Area	Address 1	Address 2	District	Block	ULB	Tehsil	Village / Town	PIN Code	Khasra Number	Land Mark	Land Area	Area Unit
1	Rural	BBSR	BBSR	Balod	Balod	NA	Arjunda	Admabad	753001	20/21	BBSR	India	Acre

#### Corporate / Communication Address Details

Address Line 1	Address Line 2	Country
20/06	road street lane area locality	INDIA
State	District	Block
Chhattisgarh	Raipur	Abhanpur
Tehsil	Village / Town	PIN Code
Arang	Alekhuta	492001
Mobile Number	Email ID	
[Redacted]	[Redacted]@gmail.com	

#### Product Details

Nature of Activity :

Sl. No	Product Name	Activity Code	Capacity	Unit of Measurement	Product Description	Production Date

#### Investment and Employment Details

#### Power Requirement Details

#### Registration and Document Details

Submit Edit Cancel

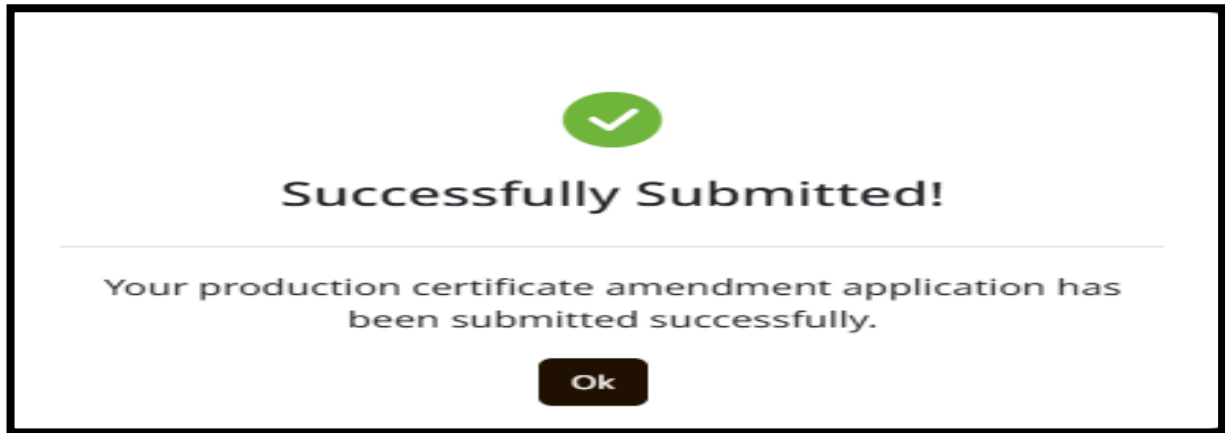
**Figure 8.5: Production Certificate Amendment Preview**

After clicking the **Save** option, the dashboard shown in **Figure 8.5** displays all the details and information submitted by the user.



- User click on **Submit** option to submit the details.
- To update any changes, click on the **Edit** option.
- To cancel the submission, click on the **Cancel** option.

Upon successful submission of your application, a confirmation pop-up will appear on your screen, as shown in Figure 8.6.



*Figure 8.6: Successful Pop-up Screen*

## 8.1. Share Your Feedback

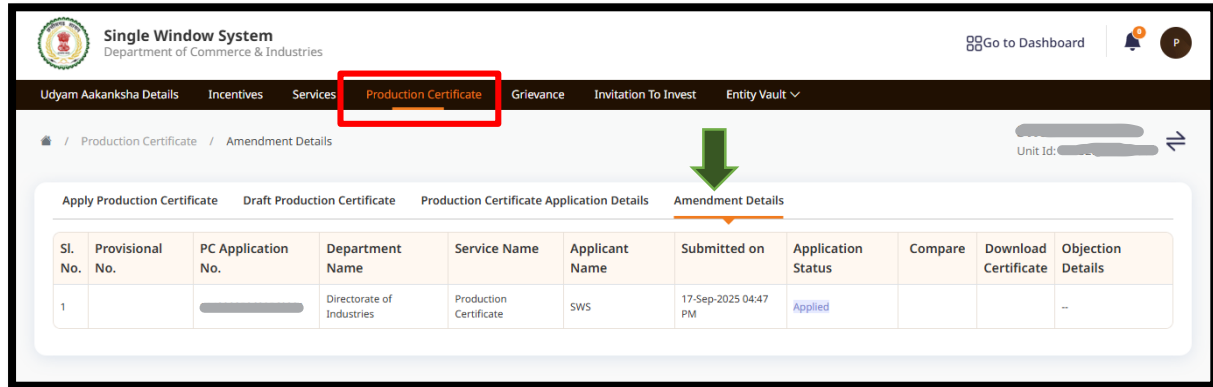
For the services availed, click on **Please Share Your Feedback** to share your feedback and responses if any.

*Figure 8.7: Share Your Feedback*



## 8.2. View Production Certificate Amendment Application

Get navigated back to the dashboard section. Click the Proceed button to display the menu bar. Then select the Production Certificate section and click Amendment Details to view the submitted application, track its status, and download the certificate after approval.



The screenshot displays the Single Window System interface. The top navigation bar includes 'Udyam Aakanksha Details', 'Incentives', 'Services', 'Production Certificate' (highlighted with a red box), 'Grievance', 'Invitation To Invest', and 'Entity Vault'. The 'Production Certificate' section is active, showing a breadcrumb trail: 'Production Certificate / Amendment Details'. A green arrow points to the 'Amendment Details' tab. Below the tabs, a table lists the application details.

Sl. No.	Provisional No.	PC Application No.	Department Name	Service Name	Applicant Name	Submitted on	Application Status	Compare	Download Certificate	Objection Details
1			Directorate of Industries	Production Certificate	SWS	17-Sep-2025 04:47 PM	Applied			--

**Figure 8.8: View Application**

