Chhattisgarh Unified Industrial Portal

Government of Chhattisgarh

User Manual

For

Special Restaurant Bar license (F.L.-3-B)

(Excise Department)

Table of Contents

1. Overview 1
2. How to Get Started 1
3. How to login 1
4. Dashboard 3
5. Apply for Services 3
5.1. Search for Services – Special Restaurant Bar license F.L.-3-B 4
5.2. Apply for Licence 4
5.3. Pay Licence Fees 10

1. Overview

As part of Chhattisgarh's overarching promise of "Business Made Easy," OneClick is the state's new single-window portal that brings speed, simplicity, and transparency to the business environment. From approvals and clearances to bill payments, land allotment, and compliance — everything an entrepreneur or investor needs is now just one click away.

Purpose: This document gives easy, step-by-step instructions for industrial users to apply for **Special Restaurant Bar license (F.L.-3-B)** service through the Department of Commerce and Industries using the **Single Window Portal**. It helps authorized users understand how to use the right links and sections.

2. How to Get Started

Enter the application URL (https://oneclick.cgstate.gov.in) in the browser and the page navigates to the Home page of the SWS application.

3. How to login

The user to login with the credentials into the application in the home and login page as a **Figure 3.1 & 3.2**.

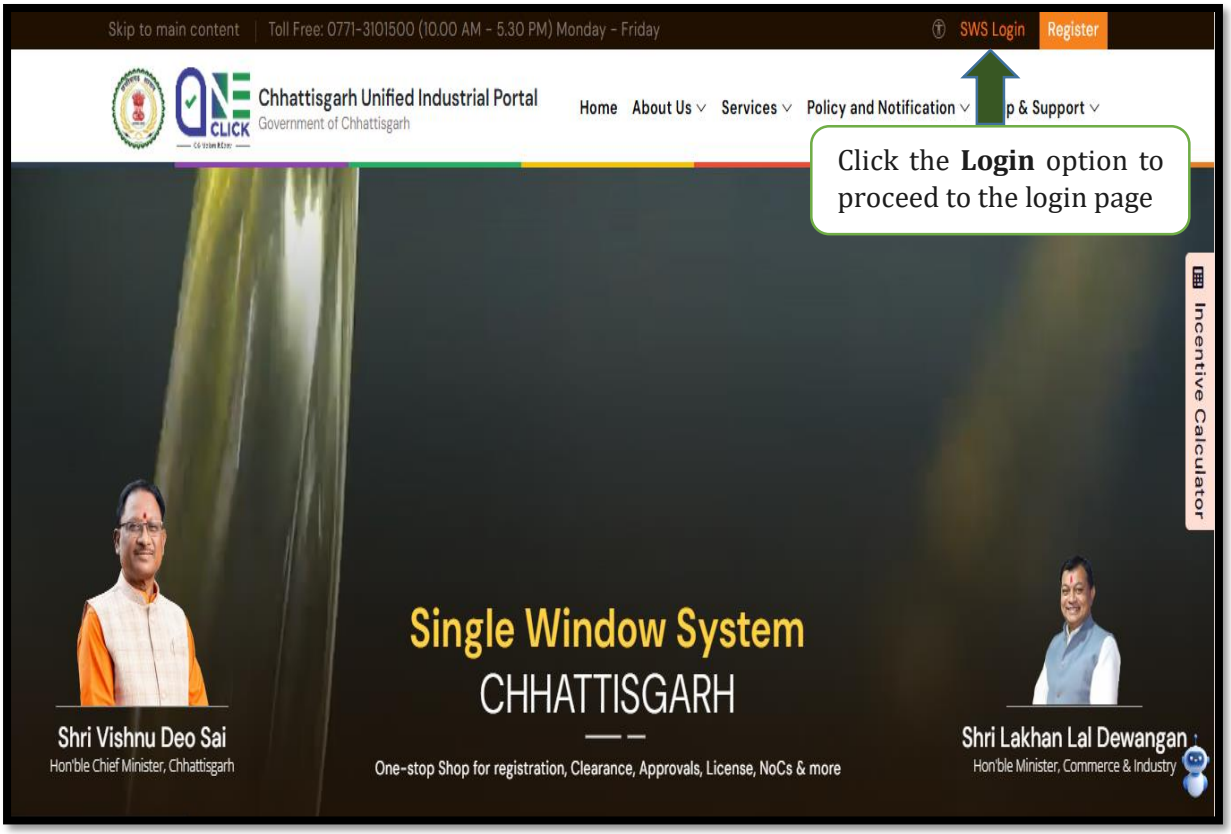


Figure 3.1: Homepage Screen

Figure 3.2: Login Screen (A)

The Login page (as shown in **Fig. 3.3**) offers two login methods: **Login with Password** or **Login with OTP**. Choose your preferred option, then enter either your password or the OTP number to proceed.

Figure 3.3: Login Screen (B)

4. Dashboard

After a successful login, the page navigates to the Investor Dashboard (refer to Fig. 4.1), which displays all your units and includes an option to add new unit details at the end.

Now, click on the **Proceed** option to apply for **services**.

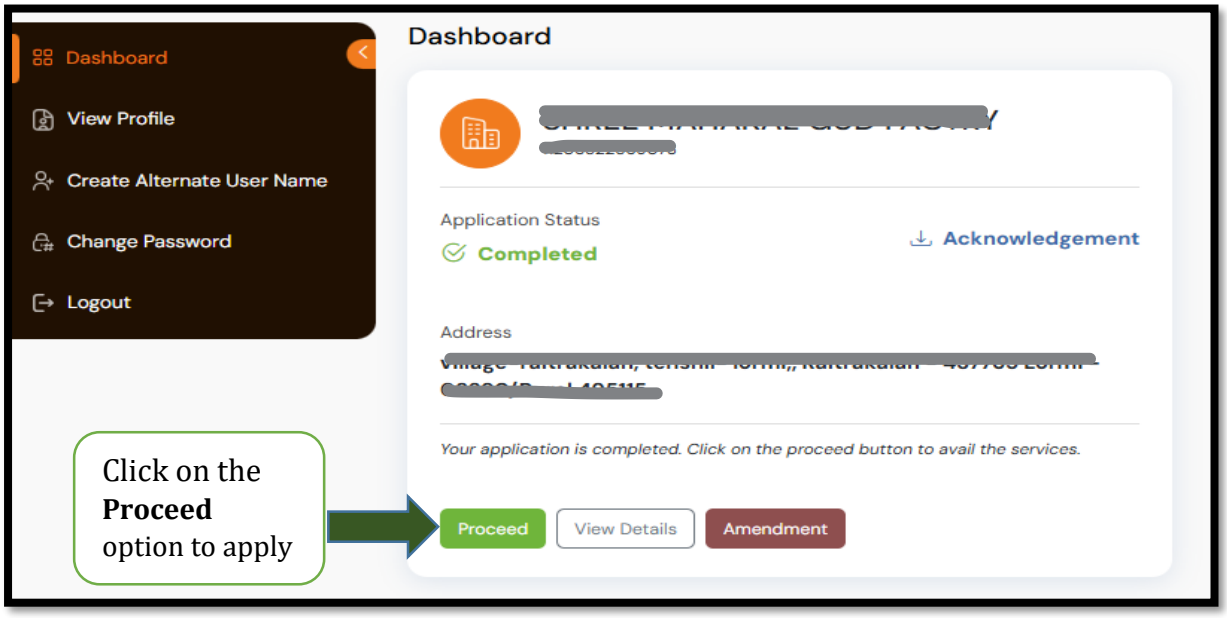


Figure 4.1: Dashboard

5. Apply for Services

Now, click on the **Services** menu at the top of the page (see Fig. 5.1). You will see a list of all available services.

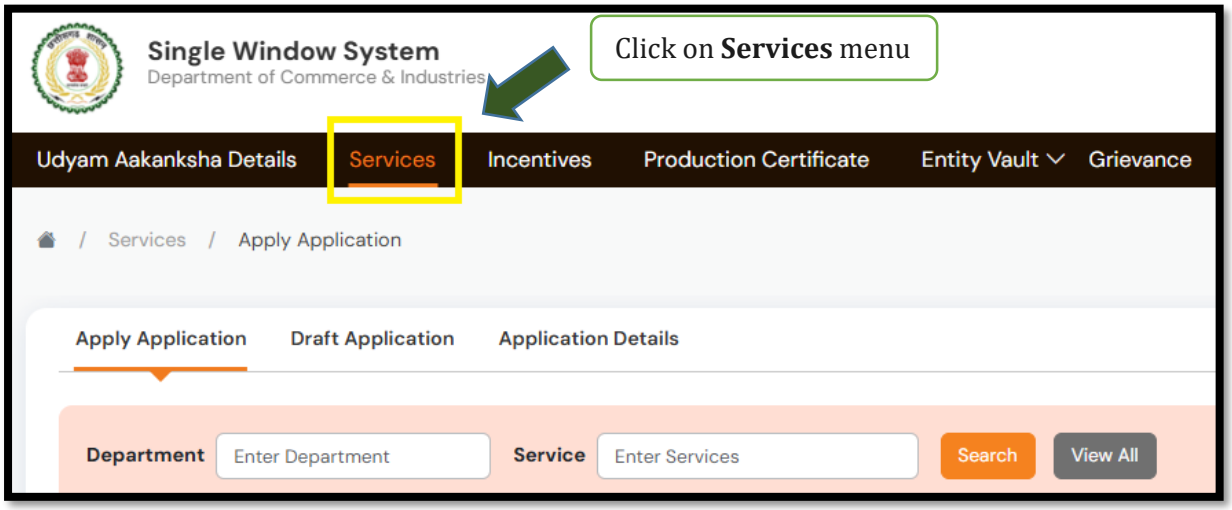


Figure 5.1: Services Page

5.1. Search for Services – Special Restaurant Bar license F.L.-3-B

In the Search field, enter **special restaurant bar license** and click the **Search** button. A filtered list of services will appear—click **Apply** next to the relevant service (see Fig. 5.2).

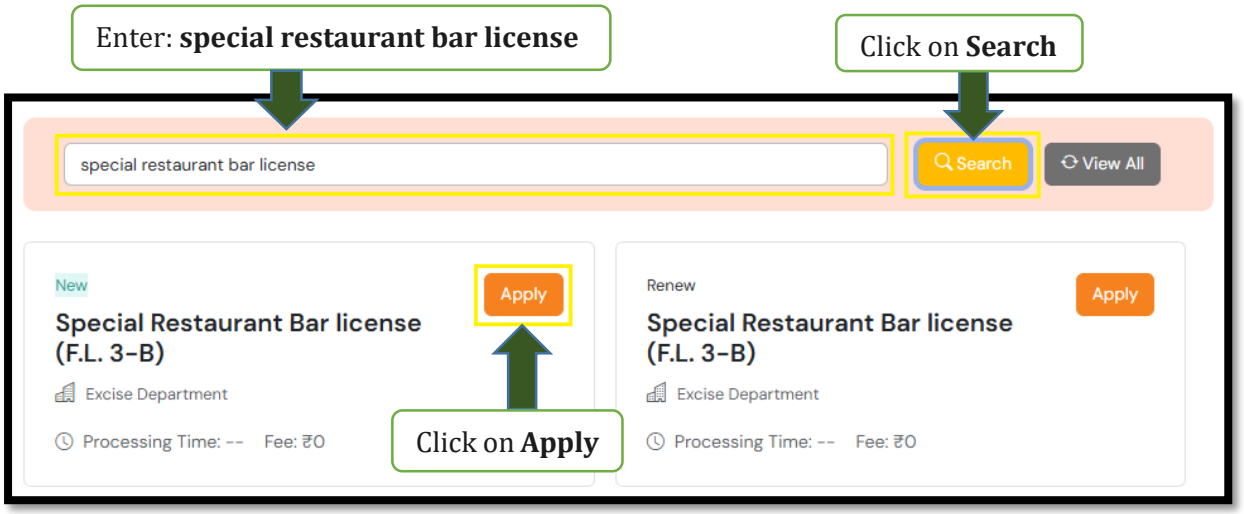
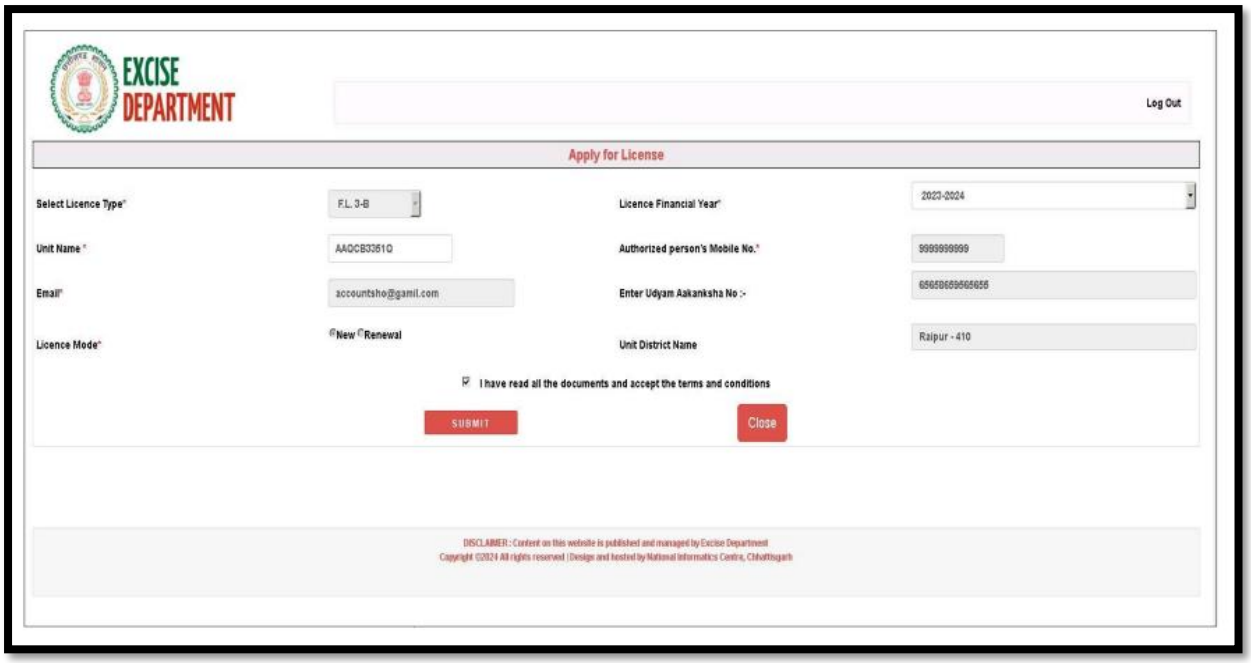


Figure 5.2: Filtered list of Services – Special Restaurant Bar license F.L.-3-B

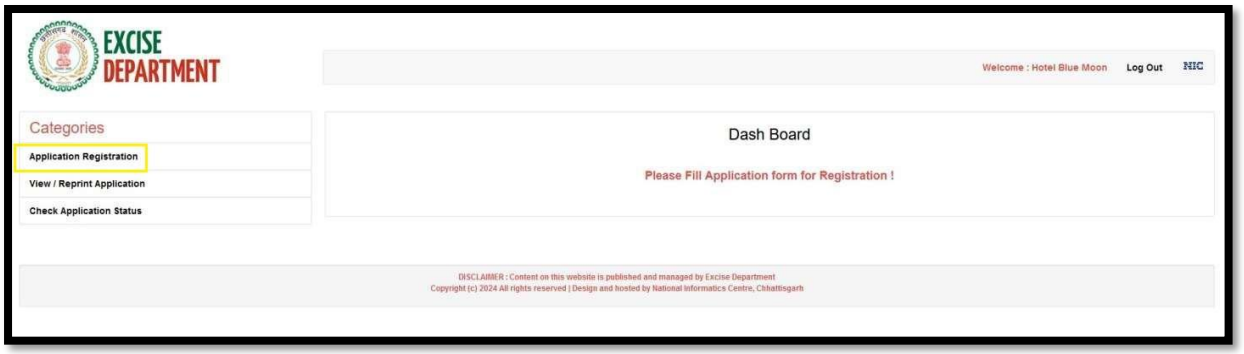
You will now be redirected to the official website of the **EXCISE DEPARTMENT**, GOVT. OF CHHATTISGARH**,** where you can apply for the **Special Restaurant Bar license (F.L.-3-B)**.

5.2. Apply for Licence

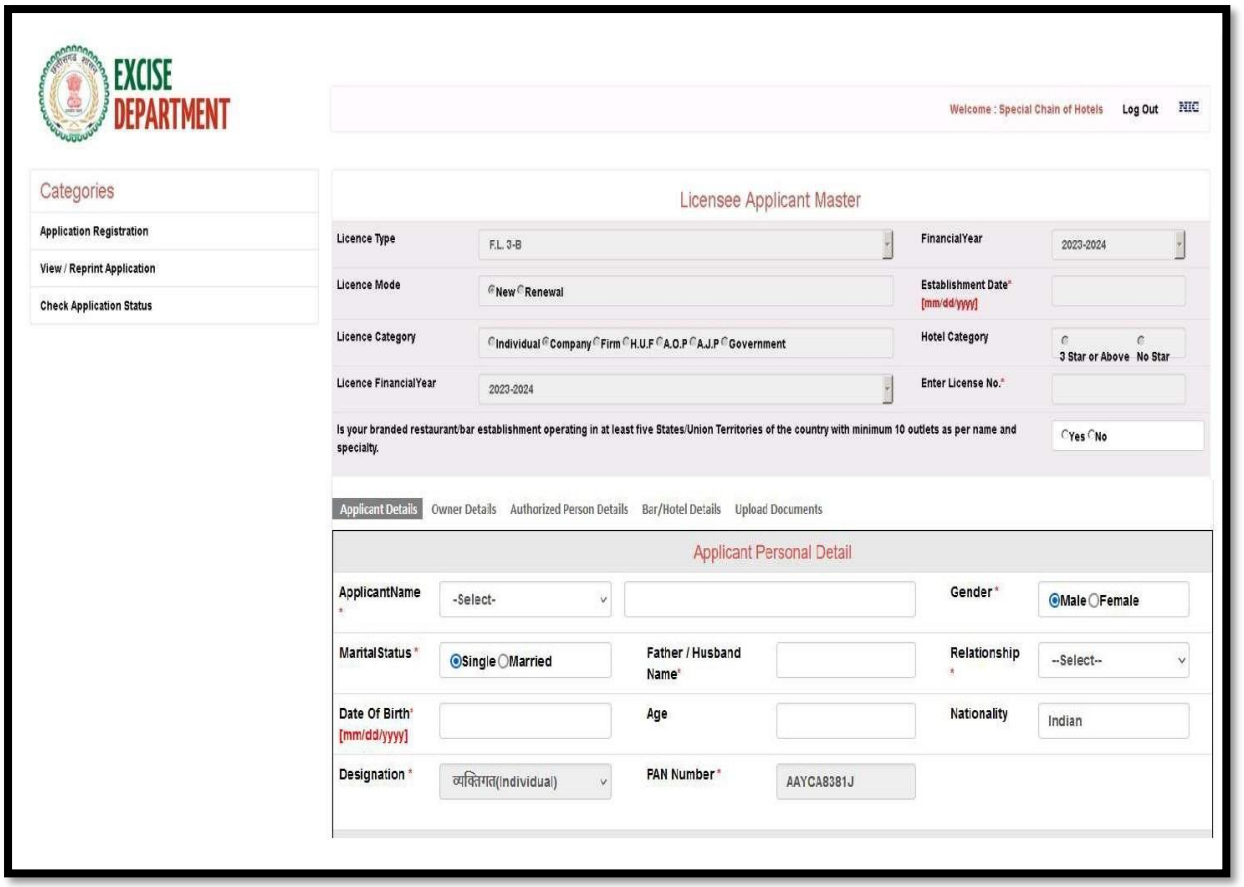
Please fill the required details, accept the terms and click on **Submit**.



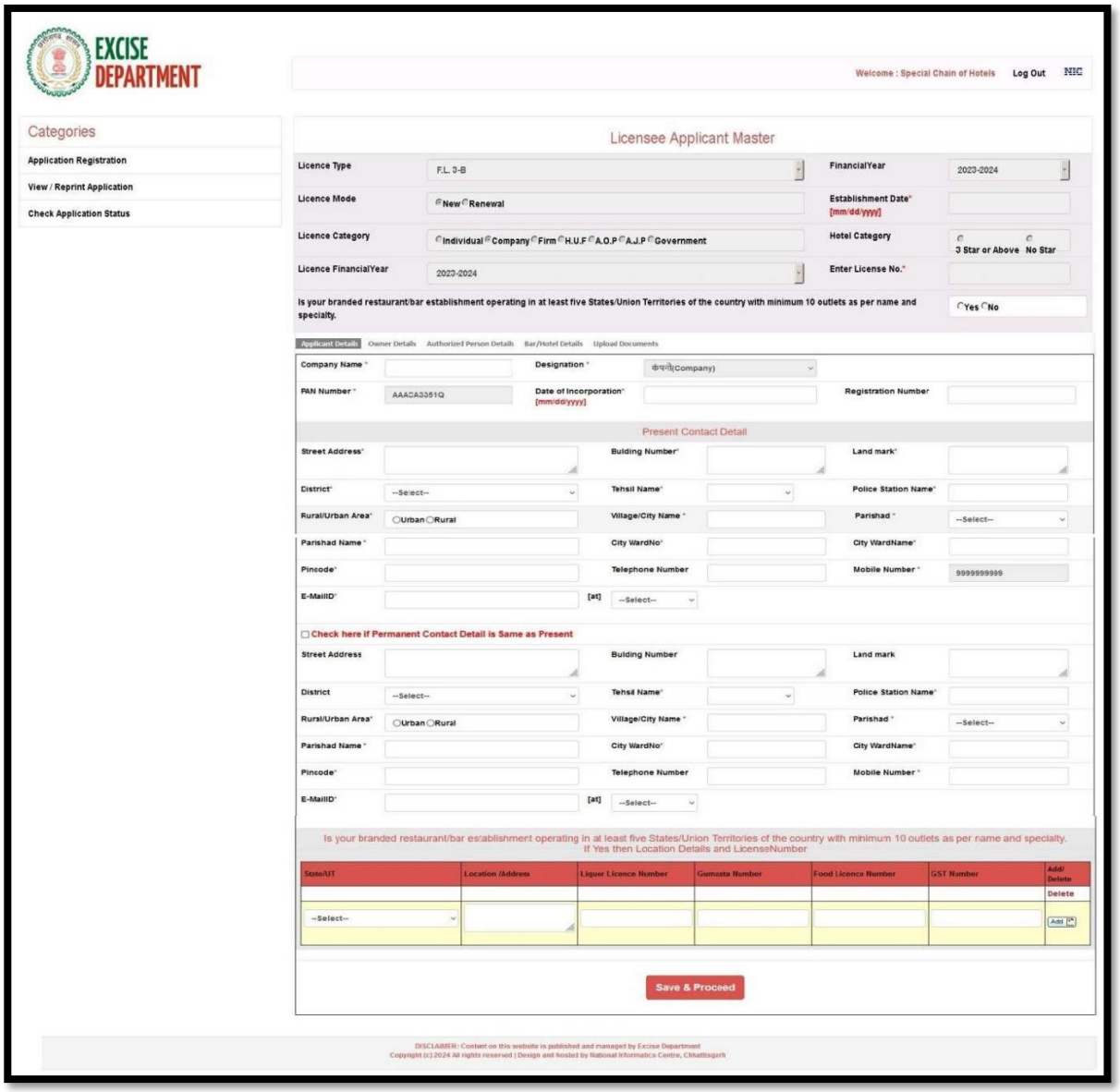
After form submission, dashboard will open. Now, click on **Application Registration**.



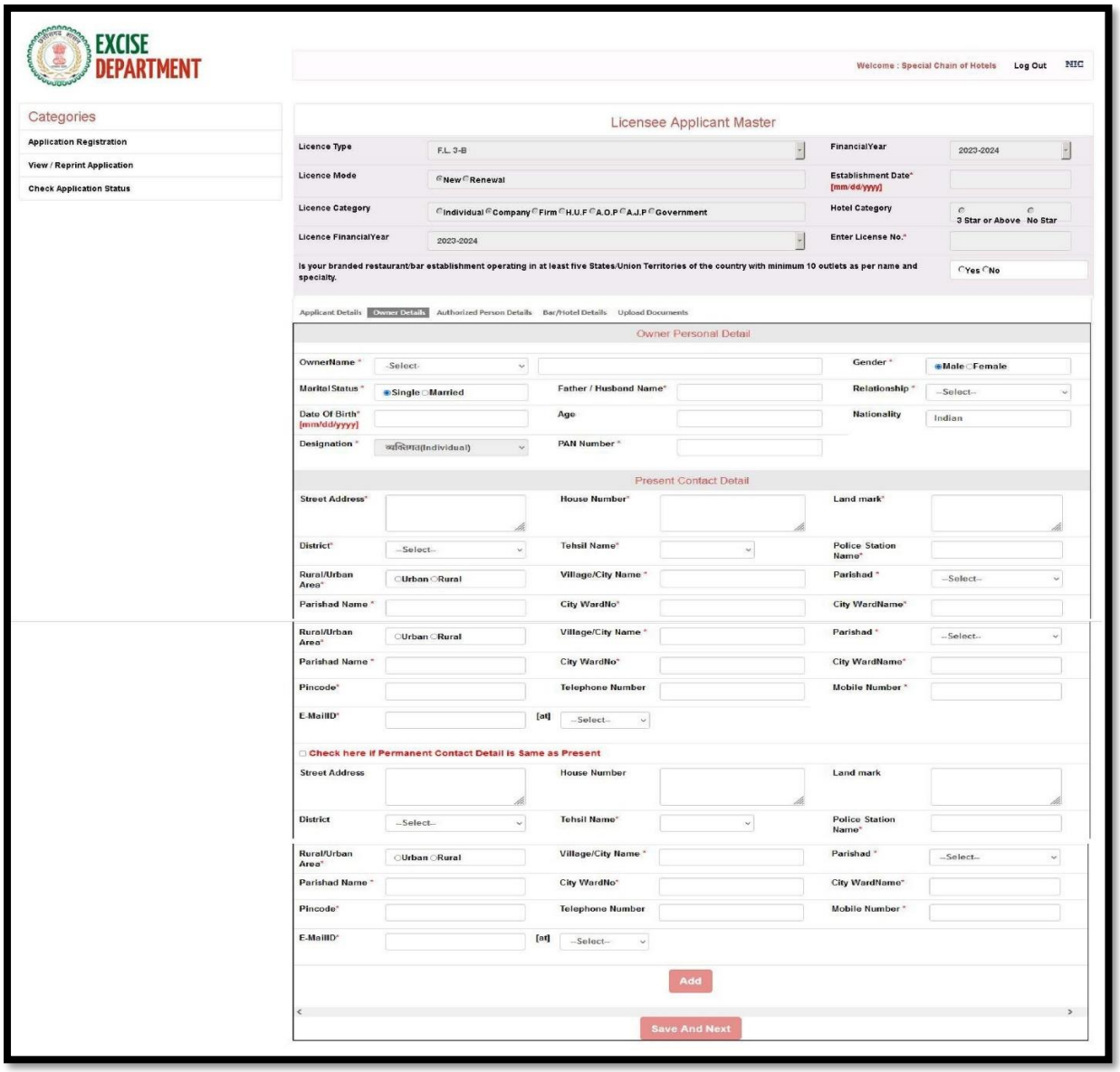
In Case of Applicant Category (Individual):-



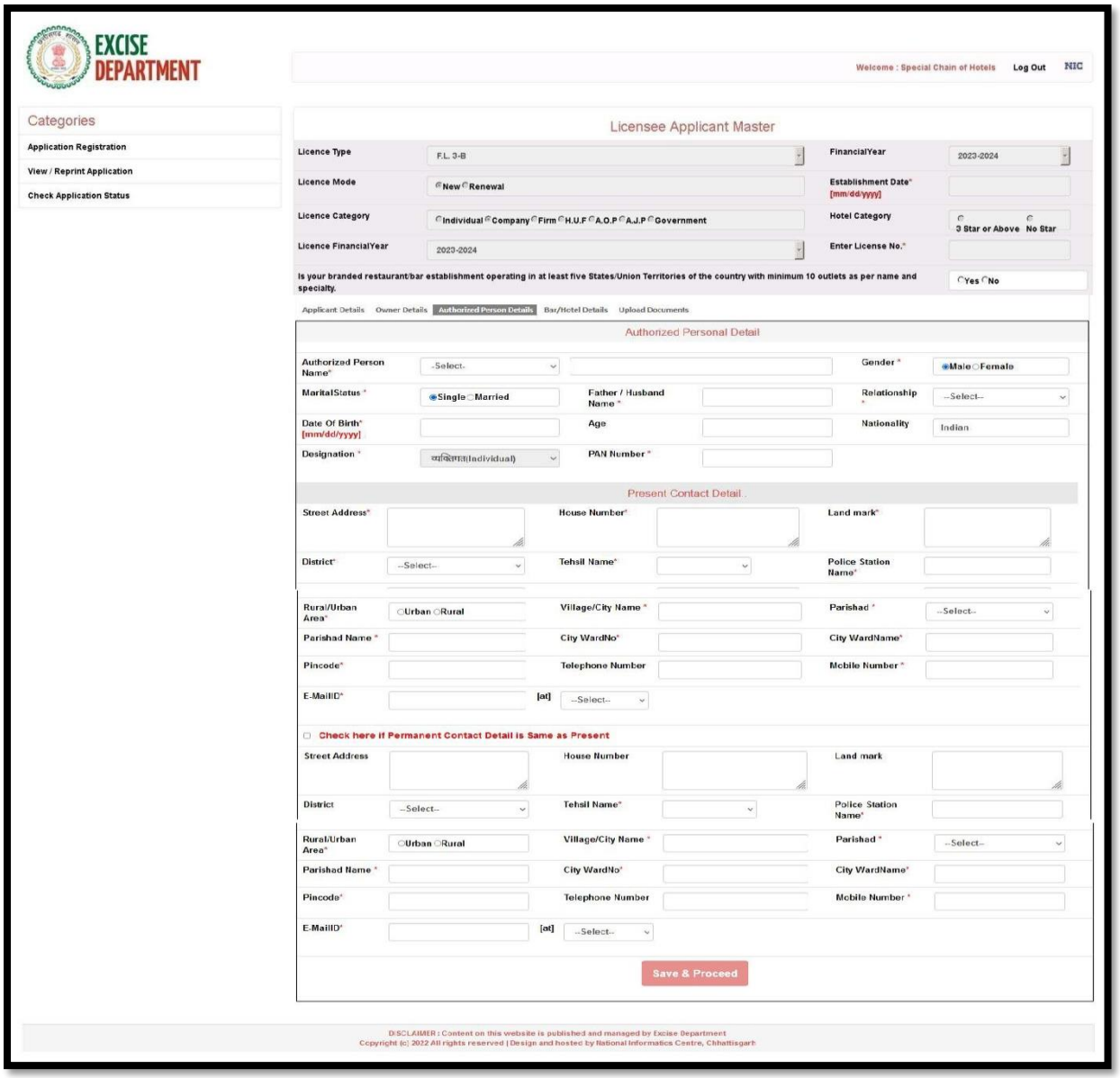
In case of Applicant Category (Company /Firm /AOP etc):-



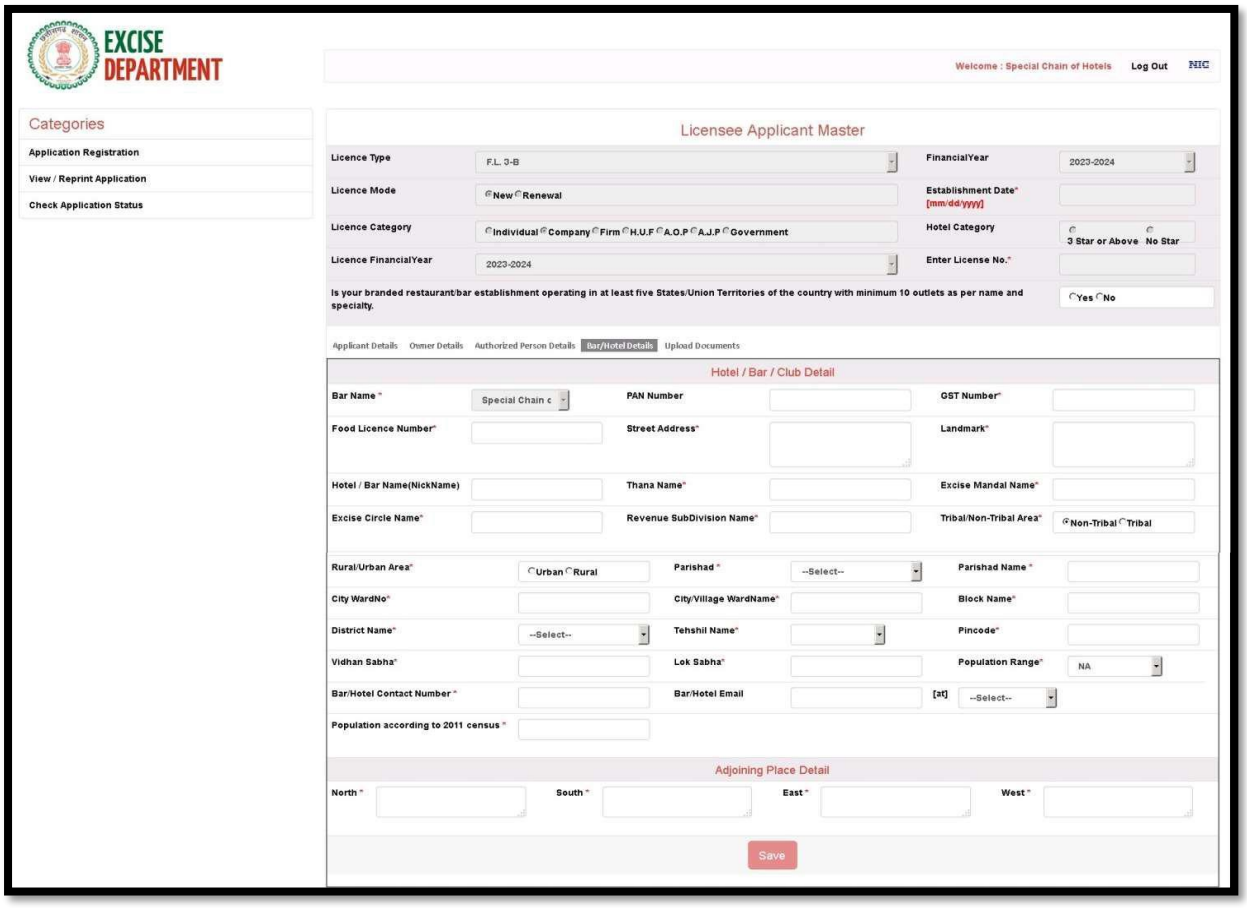
Fill Owner OR Director OR Partner Details:



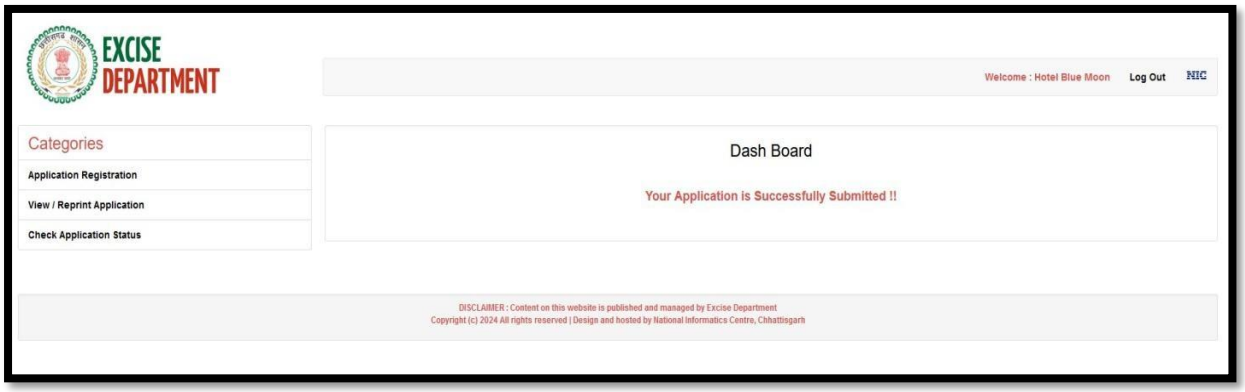
In Case of Company and Others (Fill Authorized Person Details):



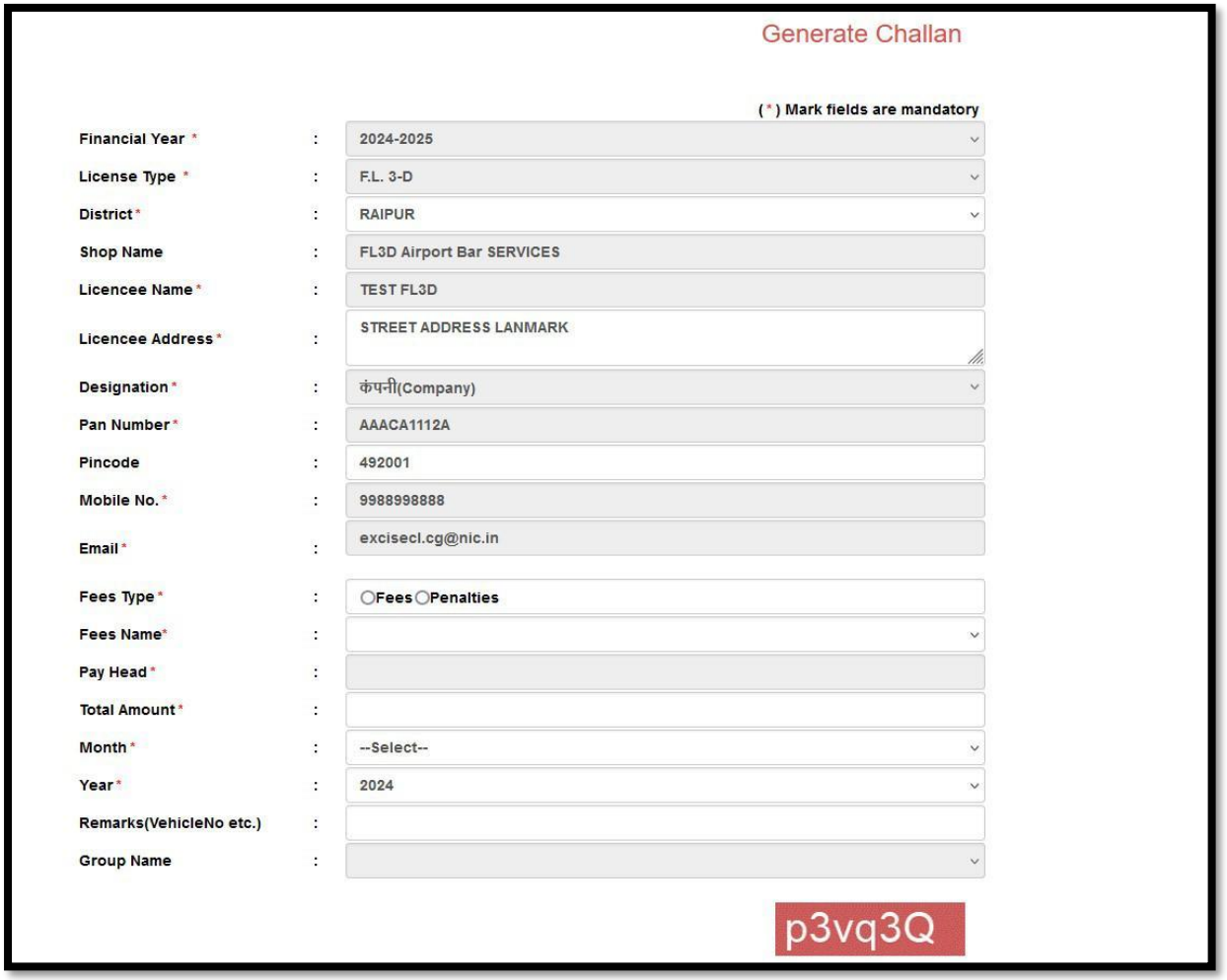
Fill Unit Details and Upload Supporting Document:



After Submission of Application Dashboard show Application Status:



Note: Now, to view or reprint the application, click on **View/Reprint Application**

5.3. Pay Licence Fees

Once your licence get approved. You can generate Challan and Pay License Fees.