



## **Chhattisgarh Unified Industrial Portal**

Government of Chhattisgarh

***User Manual***

***For***

***The Building and Other  
Construction Worker Welfare Cess***

***(Labour Department)***

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## 1. Overview

The Single Window Portal is envisioned as a unified digital platform that facilitates investors, entrepreneurs, and businesses in accessing various industrial services and approvals through a simplified, transparent, and time-bound process.

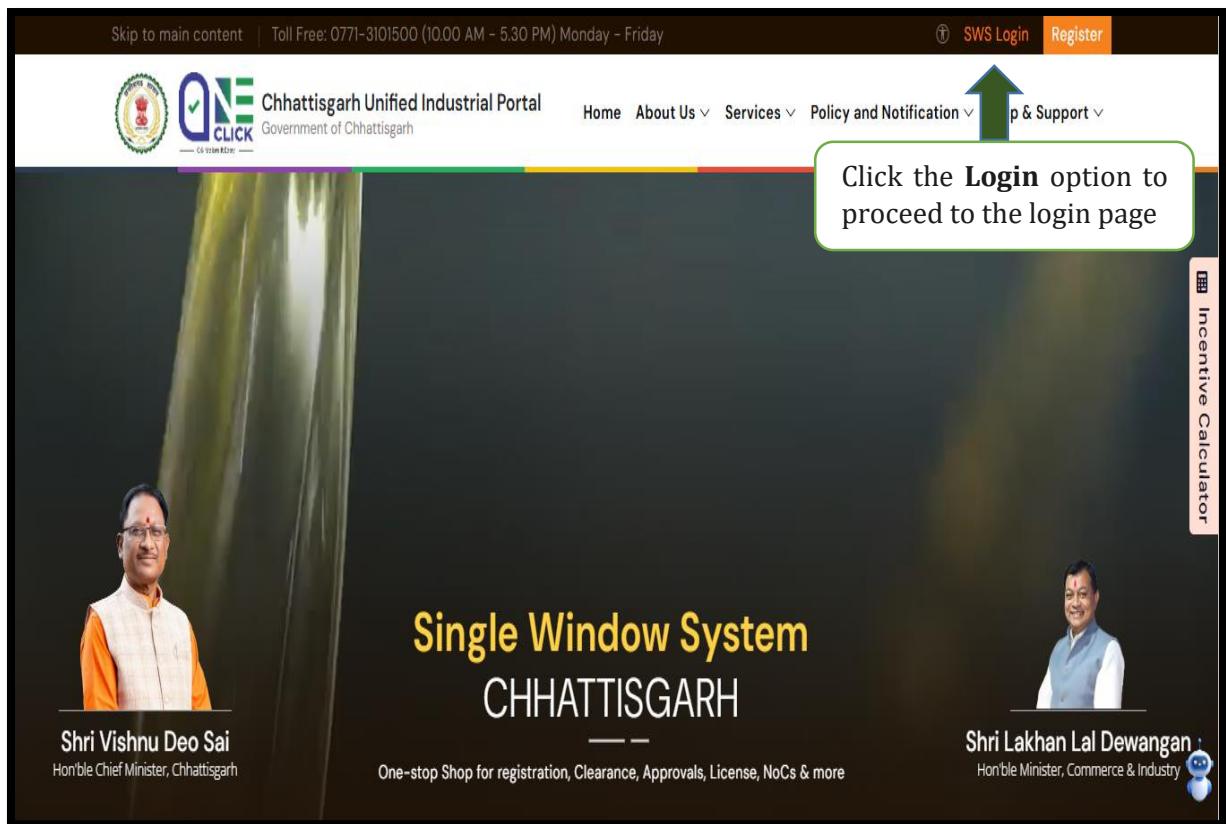
**Purpose:** This document serves as a step-by-step guideline for industrial users and departmental officers navigating the building and other construction worker welfare cess act, 1996 process within the Department of Commerce and Industries, Chhattisgarh, through the Single Window Portal.

## 2. How to Get Started

Enter the application URL (<https://oneclick.cgstate.gov.in>) in the browser and the page navigates to the Home page of the SWS application.

## 3. How to login

The user to login with the credentials into the application in the home and login page as a **Figure 3.1 & 3.2.**

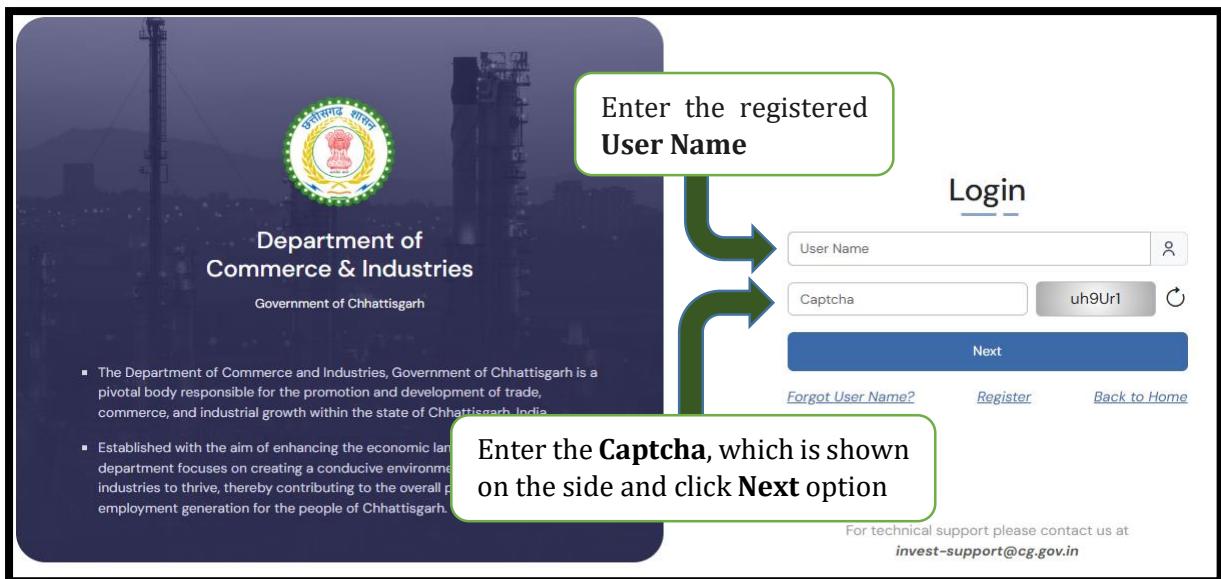


*Figure 3.1: Homepage Screen*



Single Window System (<https://oneclick.cgstate.gov.in>)





**Figure 3.2: Login Screen (A)**

The Login page (as shown in **Fig. 3.3**) offers two login methods: **Login with Password** or **Login with OTP**. Choose your preferred option, then enter either your password or the OTP number to proceed.

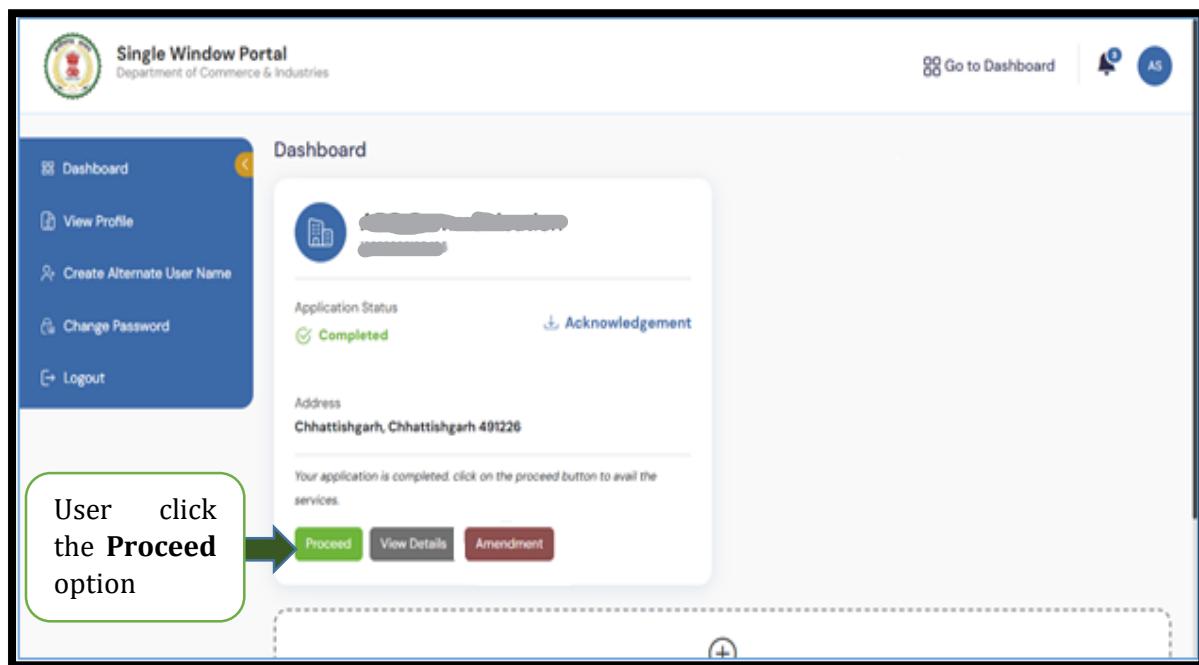


**Figure 3.3: Login Screen (B)**

## 4. Dashboard

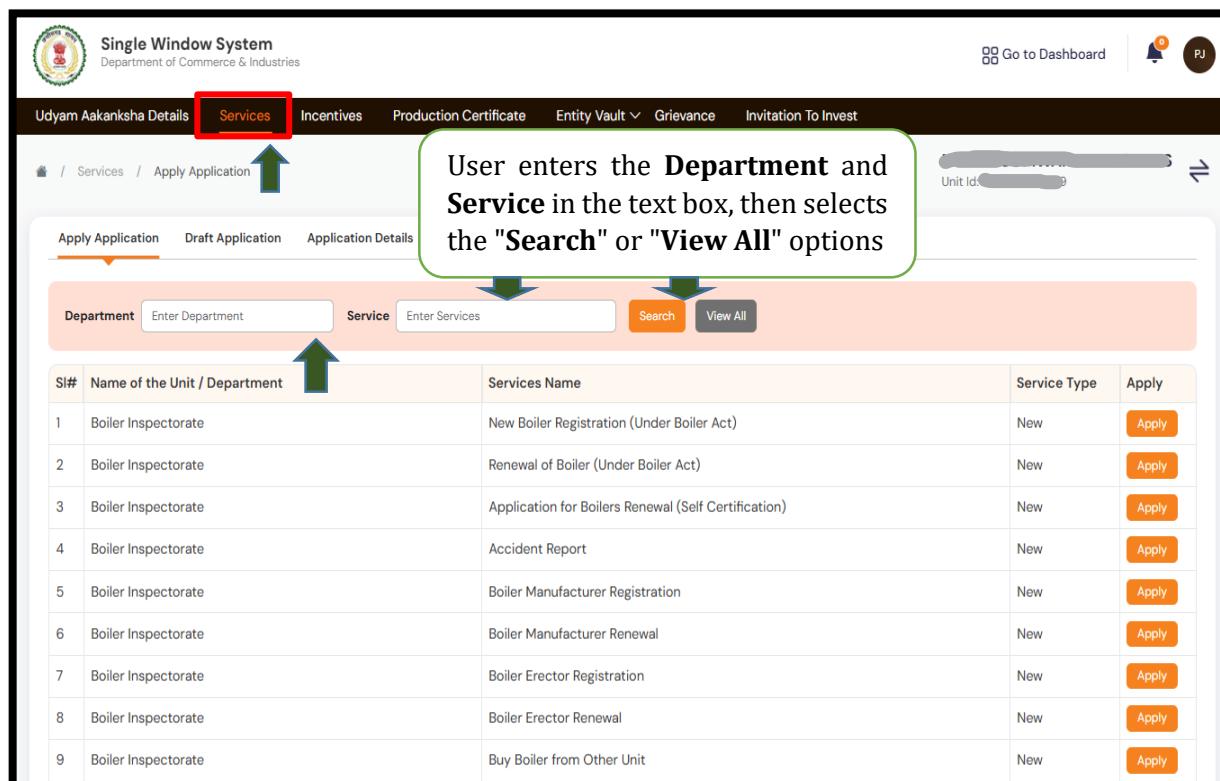
After a successful login, the page navigates to the Investor Dashboard (refer to **Fig. 4.1**), which includes step-by-step instructions for applying services.





**Figure 4.1: Dashboard Screen**

In the services page, refer to **Fig. 4.2** and the Department or Services options in the Services section.



**Figure 4.2: Services Screen**

After clicking the search or view all options, all Labour services are displayed, as shown in **Figure 4.3**.



Single Window System  
Department of Commerce & Industries

Udyam Aakanksha Details Services Incentives Production Certificate Entity Vault Grievance Invitation To Invest

Go to Dashboard Unit Id: [REDACTED] ↗

Apply Application Draft Application Application Details

Department: labour Service: Enter Services Search View All

Sl#	Name of the Unit / Department	Services Name	Service Type	Apply
1	Labour	Factory building plan approval' (under the Factories Act, 1948)	New	Apply
2	Labour	Permission for engaging contractor for labour	New	Apply
3	Labour	Registration Certificate of Establishment Inter State Migrant Workmen	New	Apply
4	Labour	Registration of principal employers establishment	New	Apply
5	Labour	Registration under Factories Act	New	Apply
6	Labour	Renewal under Factories Act	New	Apply
7	Labour	Registration under The Building and Other Construction Workers Act, 1996	New	Apply
8	Labour	The building and other construction worker welfare cess act, 1996	New	Apply

Previous 1 Next

**Figure 4.3: Labour Services Screen**

## 4.1. The Building and Other Construction Worker Welfare Cess Act, 1996

After clicking the "Apply" option, the screen will redirect to the **Chhattisgarh State Labour Department** website. The user will have to provide details of the construction work done by him/her as shown in **Figure 4.4**.

छत्तीसगढ़ शासन का विभाग ConstructionWorks

Home Profile Add Work Details View Work Details/PayCess

Edit Work Details CessPaidDetails AllTransactions ChangePassword

Signout

Date: 03/08/2015

निर्माण कार्य जोड़े

कार्य का नाम*		वर्क आईडर क्र.	
कार्य स्थल*			



कर्मचारी लाभ वातन कर विभाग

ConstructionWorks

cg.nic.in/labour/payonline/constructionworks.aspx

Most Visited Getting Started Suggested Sites Web Slice Gallery

Home Profile Add Work Details View Work Details/PayCess

Edit Work Details CessPaidDetails AllTransactions ChangePassword

Signout

Date:- 03/08/2015

निर्माण कार्य जोड़े

कार्य का नाम*	पर्यावरण	वके आड़ेर क्र.	████████
कार्य स्थल*	████████		

कर्मचारी लाभ वातन कर विभाग

ConstructionWorks

cg.nic.in/labour/payonline/constructionworks.aspx

Most Visited Getting Started Suggested Sites Web Slice Gallery

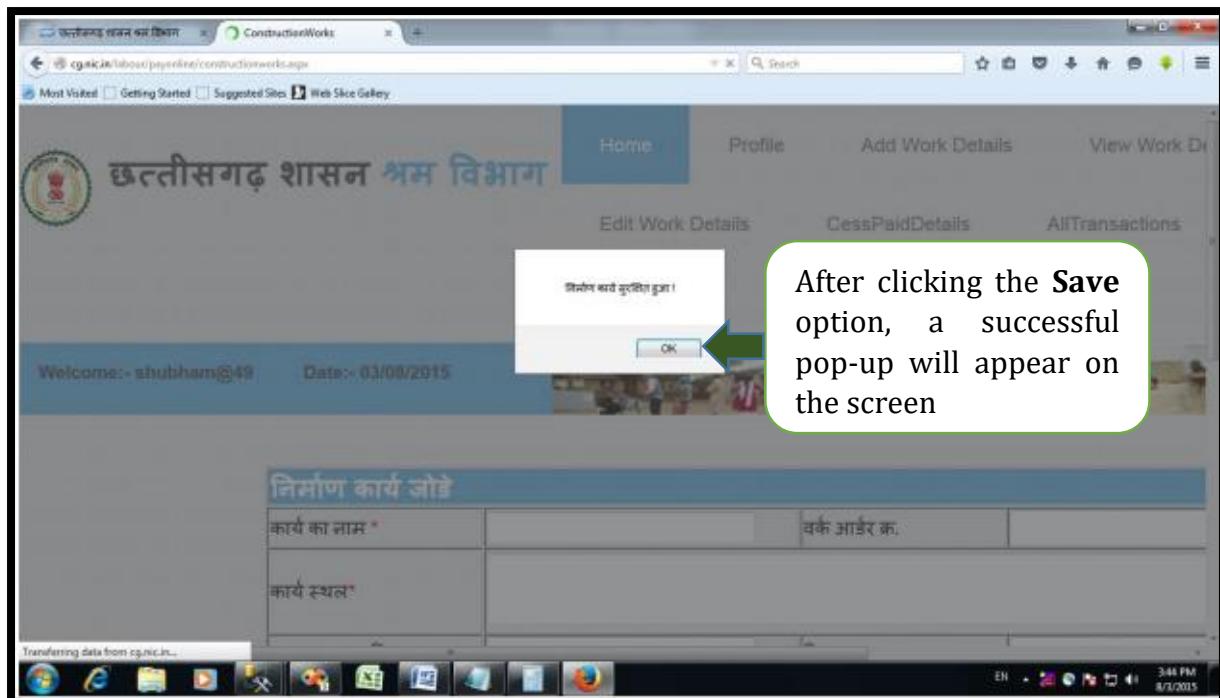
प्रमुख स्थान/चिन्ह*	████████	पिन क्र.	492001
ज़िला*	रायपुर	ग्रामिण/शहरीय	ग्रामिण
द्वावक *	धरसीवा	पंचायत*	अकोली
वाड़ *	अकोली		
ठेकेदार का नाम	████████ector	ठेकेदार का रजि. क्र.	████████
शारक्ता तिथि*	06/06/2015	अनुमानित अंतिम तिथि*	12/03/2016
अनुमानित निर्माण लागत*	10000000	अनुमानित सेस*	100000
पूर्व में की गई भुगतान राशी	0		
टिप्पणी	remark		
<input style="background-color: #0070C0; color: white; border: none; padding: 5px; width: 150px; height: 30px; border-radius: 10px; font-weight: bold; font-size: 10px; margin-right: 10px;" type="button" value="सुरक्षित करे"/> <input style="border: none; padding: 5px; width: 150px; height: 30px; border-radius: 10px; font-weight: bold; font-size: 10px;" type="button" value="निरस्त करे"/>		To cancel the submission, click on the <b>Cancel</b> button	

Chhattisgarh | Site Hosted by National Informatics Centre, Chhattisgarh

EN 3:41 PM 8/3/2015

Click on **Submit** button to submit the details





**Figure 4.4: Application for Building and Other Construction Worker Welfare Cess Screen**

#### 4.1.1. View Work and Pay Cess

By accessing the 'View Work and Pay Cess' link, the user can view details of all their works. To proceed with cess payment, the user must enter the cess amount in the designated box corresponding to the specific work for which payment is to be made.

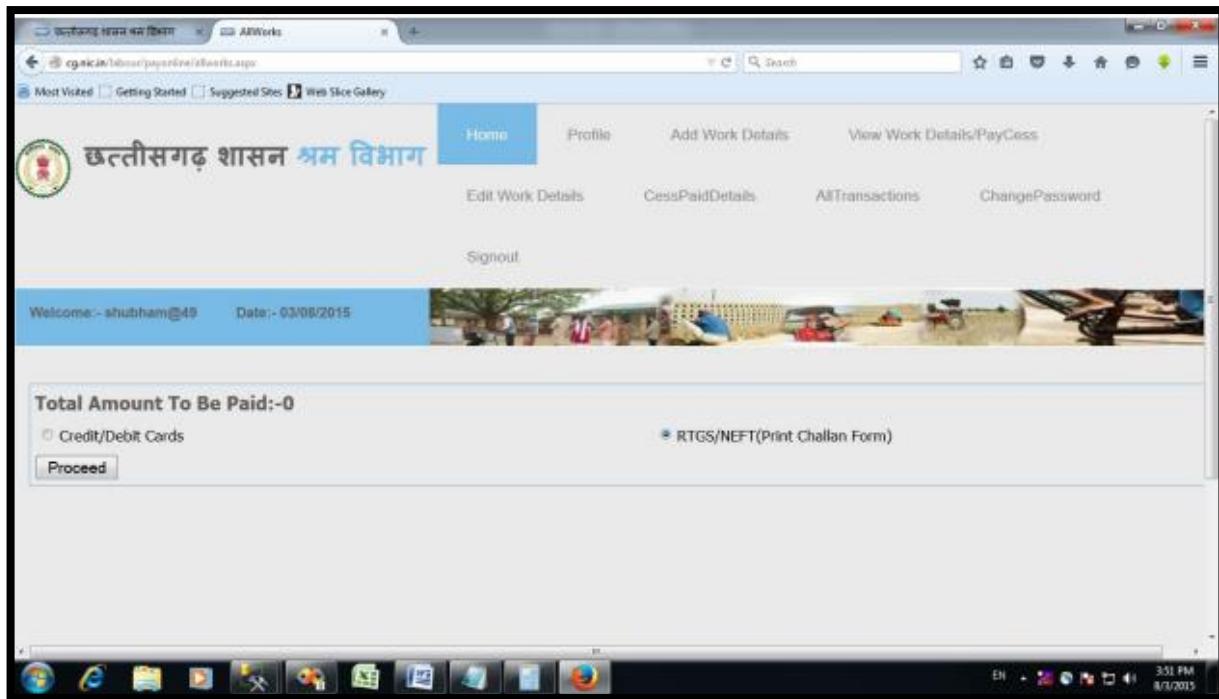
The screenshot shows a computer screen with a web browser displaying the 'Pay Total Cess' screen. The URL is [cgnic.in/labour/payonline/cessworks.aspx](http://cgnic.in/labour/payonline/cessworks.aspx). The page header includes the logo of the Chhattisgarh Government, the text 'छत्तीसगढ़ शासन अम विभाग', and navigation links for 'Home', 'Profile', 'Add Work Details', 'View Work Details', 'Edit Work Details', 'CessPaidDetails', and 'AllTransactions'. A green callout bubble with a blue arrow points to a button labeled 'Pay Total Cess' in the top right corner of the table. The main content area of the page shows a table with a header row 'Total Amount:-0' and a row for 'Pay Total Cess'. Below these are 9 rows of data, each containing columns for 'क्र. अमांक', 'कार्य का नाम', 'वर्क आईडी क्र.', 'कार्य स्थल', 'टेक्निकर का नाम', 'अनुमति दिलाया गया तिथि', 'अनुमति दिलाया गया सेर्विस', 'कुल जमा', 'क्षेत्र राशि', 'पारम्परिक लिंगि', 'अनुमति अद्वितीय लिंगि', and 'Cess Amount'. The data in the table includes various entries such as 'test work', 'test w', 'test ralpur', 'shubham test', etc. The status bar at the bottom shows 'Transferring data from cgnic.in...', the taskbar with various icons, and the system clock showing 3:45 PM on 8/7/2015.

**Figure 4.5: Pay Total Cess Screen**



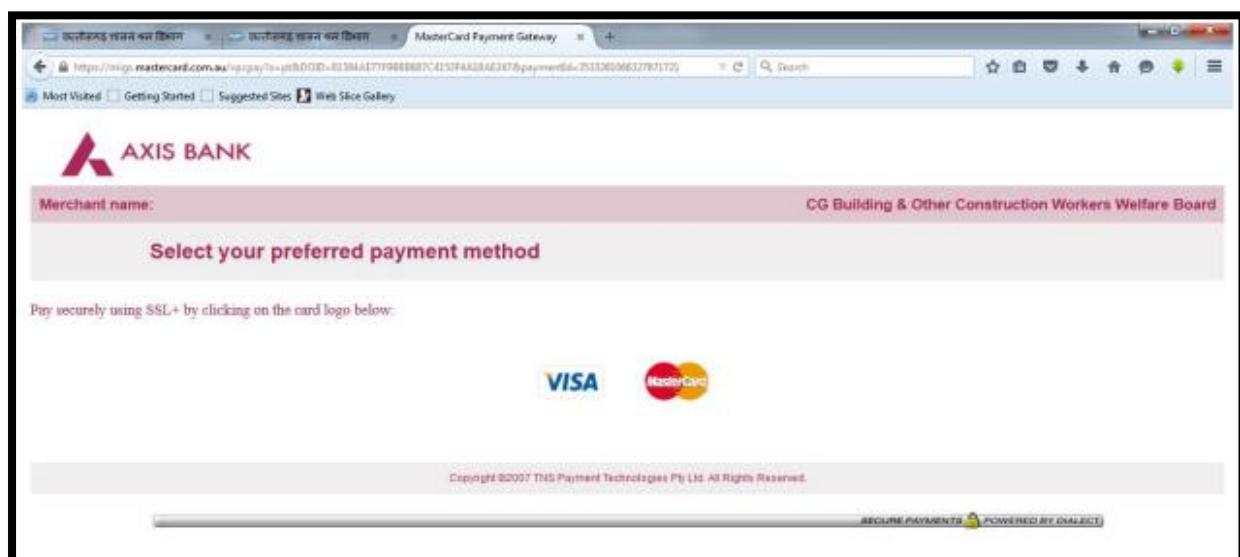
After clicking on the **Pay Total Cess button**, the user will see two options to pay cess amount.

- Credit/Debit Card
- Challan Form



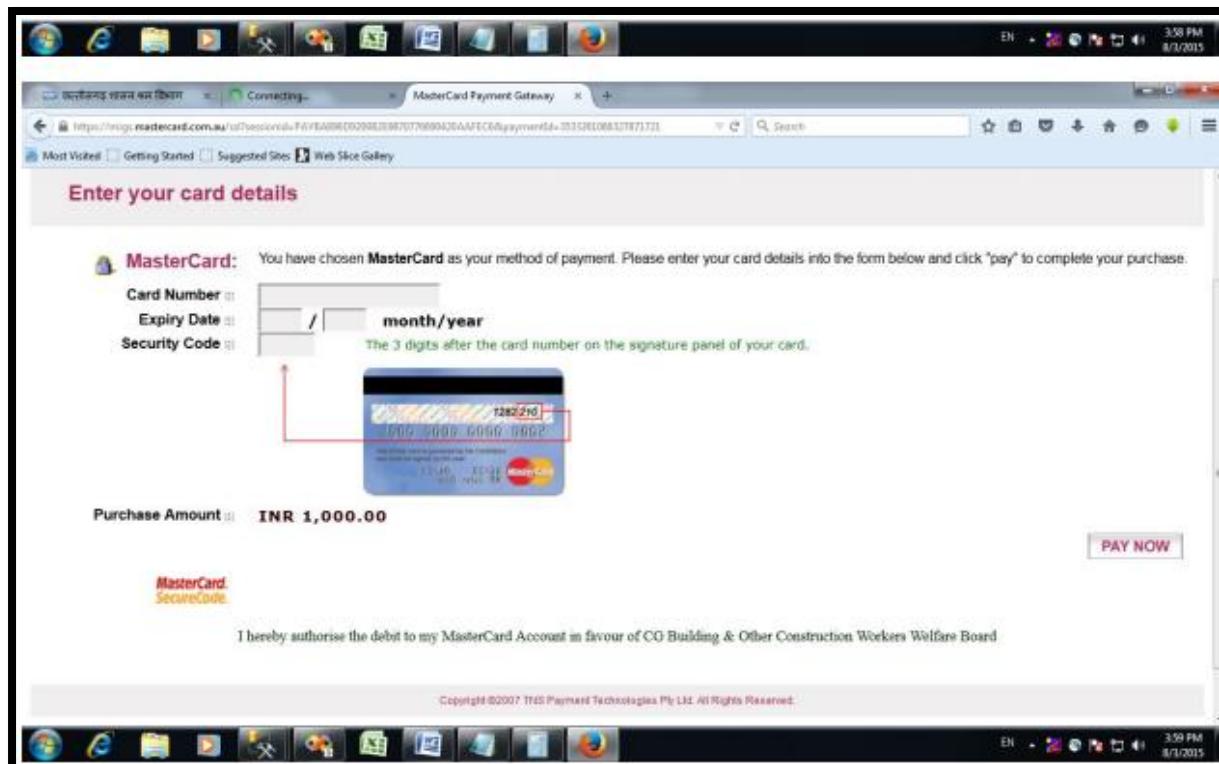
**Figure 4.6: Pay Cess Amount Screen**

- Click the DT/Debit Card option to use the amount by visiting this website.
- Making an online payment allows you to receive acknowledgment from the Department.



Single Window System (<https://oneclick.cgstate.gov.in>)





**Figure 4.7: Payment Online Screen**

- Clicking the Challan Form option generates a Challan Form for the user by the department.
- It's mandatory for users to use a new challan for each transaction.
- The user's Bank of Central (BOC) account number, mentioned on the challan form, will be generated afresh for each new challan.
- Users must submit this challan form to the bank along with their cheque.

**Please take 2 Print Copy of this Form and Deposit Amount to your Nearest Bank**

APPLICATION FOR RTGS/NEFT REMITTANCES

TO  
The Branch Manager

Branch

Date: 3/8/2015

Please remit a sum of Rs. 1000 ( Rupees One Thousand and Zero Paise ), through RTGS / NEFT as per Beneficiary details mentioned below by debiting my / No. \_\_\_\_\_ with your Branch.

Beneficiary Details	
Amount To be Credited	1000
Beneficiary Name	CG BUILDING AND OTHER CONSTRUCTION WORKERS WELFARE BOARD
Beneficiary Account Number	_____
IFSC Code	_____
Beneficiary Bank & Branch Name	AXIS BANK, CENTRALISED COLLECTION HUB, MUMBAI

Signature

**Figure 4.8: Challan Form**



#### 4.1.2. Edit Work Details

Users can edit the work they have added using this option.

क्र. संख्या	कार्य का नाम	कार्य आईडी	कार्य स्थल	ठेकेदार का नाम	अनुमानित निर्माण लागत	अनुमानित सेस	कुल जमा	शेष राशी	पारम्पर तिथि	अनुमानित अंतिम तिथि	स्थिति	
1	104659	test work	test w	test raipur	shubham test	20000000.00	2000000.00	111605.00	88395.00	01-05-2014	30-11-2014	मुख्य
2	104660	Test	12321	Test	Shri	100.00	1.00	1.00	0.00	12-02-2014	03-11-2014	मुख्य
3	105001	पर्सेट		श्री राम ईकेलपर पटमलगर बिलडे	श्री राम ईकेलपर	50000.00	500.00	110.00	390.00	22-12-2014	21-12-2017	मुख्य
4	105236	shubham newtest	wmyorder	raipur	test	5000000.00	50000.00	50000.00	0.00	01-01-2014	20-01-2015	मुख्य
5	106036	asdasd	asasd	asdasd	asdasd	10000.00	100.00	50.00	50.00	01-04-2015	22-04-2015	मुख्य
6	106088	development	work	Kamal vihar	LBT	2000000.00	20000.00	10000.00	10000.00	18-02-2015	30-04-2015	मुख्य

कार्य का नाम	████████	कार्य स्थल	████████pur
अनुमानित निर्माण लागत	20000000.00	अनुमानित सेस	200000.00
भुगतान की गई सेस राशी	111605.00	शेष सेस राशी	88395.00
पारम्पर तिथि	01/05/2014	अनुमानित अंतिम तिथि	30/11/2014
पूर्व में की गई भुगतान राशी			

Figure 4.9: Construction Work Form

#### 4.1.3. All Transactions

This option allows the user to view the details of all transactions they have paid.



छत्तीसगढ़ शासन अम विभाग

Home Profile Add Work Details View Work Details/PayCess

Edit Work Details CessPaidDetails AllTransactions ChangePassword

Signout

Date:- shubham@40 Date:- 03/08/2015

वात प्रियरण एक्सेल-शीट मे डाउनलोड करे

ट्रांसेक्शन नं.	ट्रांसेक्शन प्रकार	कुल-जमा-सेस	ट्रांसेक्शन तिथि	राशी प्रकार	पर्मेट स्थिती	View Details
01113064100328	NEFT/RTGS	100.00	04-09-2013	INR	Not Completed	<a href="#">View Details</a>
9673b0abcd914b		1.00	03-11-2014	INR	Transaction Successful	<a href="#">View Details</a>
0111d80e6fbfa2		1.00	03-11-2014	INR	Not Completed	<a href="#">View Details</a>
772735b19c074b		1.00	03-11-2014	INR	Not Completed	<a href="#">View Details</a>
3cc9c454280242	DEBIT/CREDITCARD	2.00	03-11-2014	INR	Not Completed	<a href="#">View Details</a>
System.Random	NEFT/RTGS	100.00	05-11-2014	INR	Not Completed	<a href="#">View Details</a>

**Figure 4.10: Transactions Details**

Through this link, users can check their subscriptions and view the subscription status:  
<http://cg.nic.in/labour/payonline/OnlineCessSearch.aspx>.

छत्तीसगढ़ शासन अम विभाग

Date:-

Cess Payment Report

TransactionNo  Search Print

**Figure 4.11: Transactions Screen**

