



Chhattisgarh Unified Industrial Portal

Government of Chhattisgarh

User Manual

For

***Registration under The Building and
Other Construction Workers Act, 1996
(Labour Department)***

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1. Overview

The Single Window Portal is envisioned as a unified digital platform that facilitates investors, entrepreneurs, and businesses in accessing various industrial services and approvals through a simplified, transparent, and time-bound process.

Purpose: This document serves as a step-by-step guideline for industrial users and departmental officers navigating the Registration under The Building and Other Construction Workers Act, 1996 process within the Department of Commerce and Industries, Chhattisgarh, through the Single Window Portal.

2. How to Get Started

Enter the application URL (<https://oneclick.cgstate.gov.in>) in the browser and the page navigates to the Home page of the SWS application.

3. How to Login

The user to login with the credentials into the application in the home and login page as a **Figure 3.1 & 3.2.**

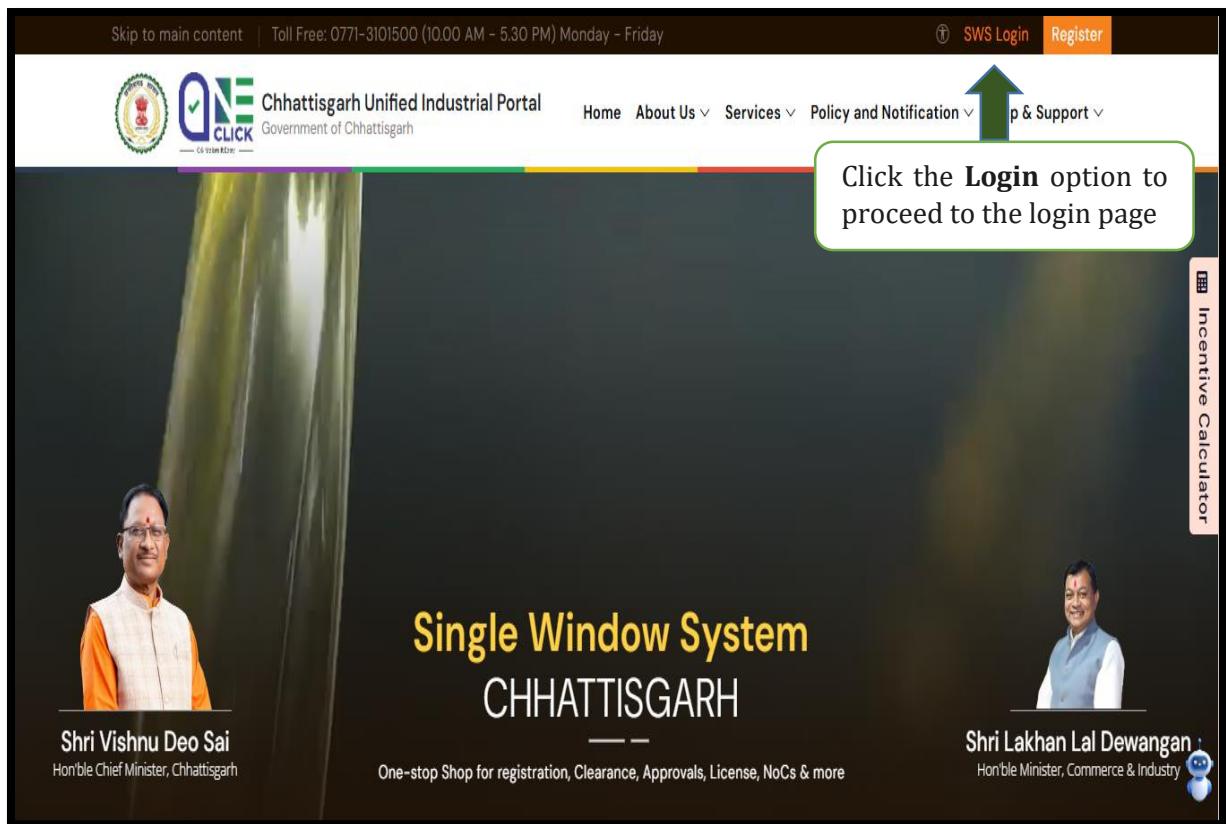


Figure 3.1: Homepage Screen



Single Window System (<https://oneclick.cgstate.gov.in>)



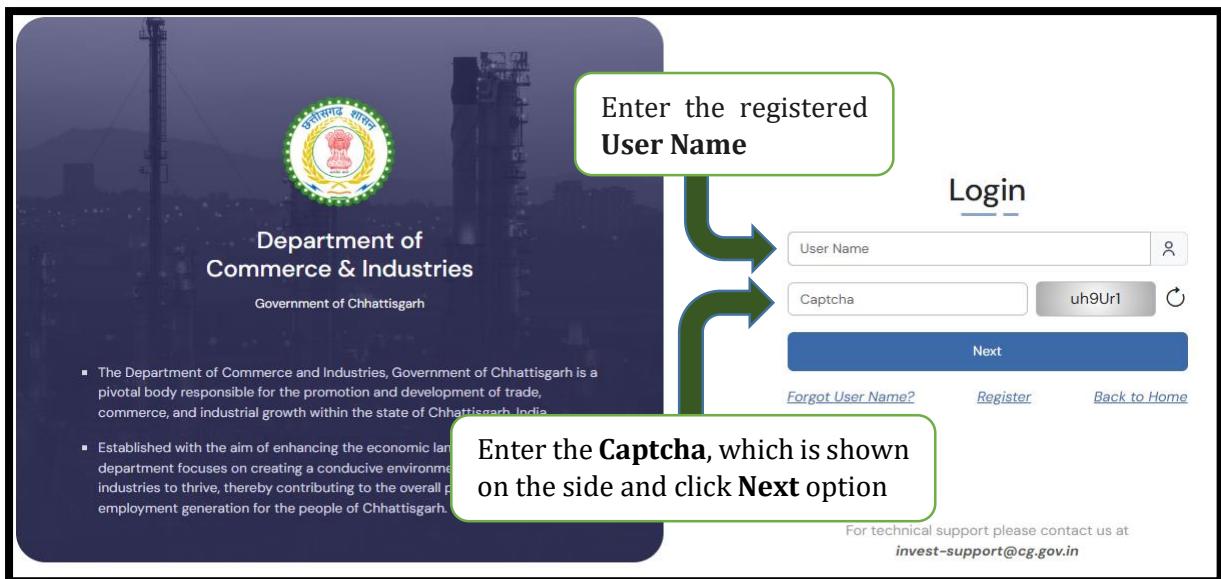


Figure 3.2: Login Screen (A)

The Login page (as shown in **Fig. 3.3**) offers two login methods: **Login with Password** or **Login with OTP**. Choose your preferred option, then enter either your password or the OTP number to proceed.



Figure 3.3: Login Screen (B)

4. Dashboard

After a successful login, the page navigates to the Investor Dashboard (refer to **Fig. 4.1**), which includes step-by-step instructions for applying services.



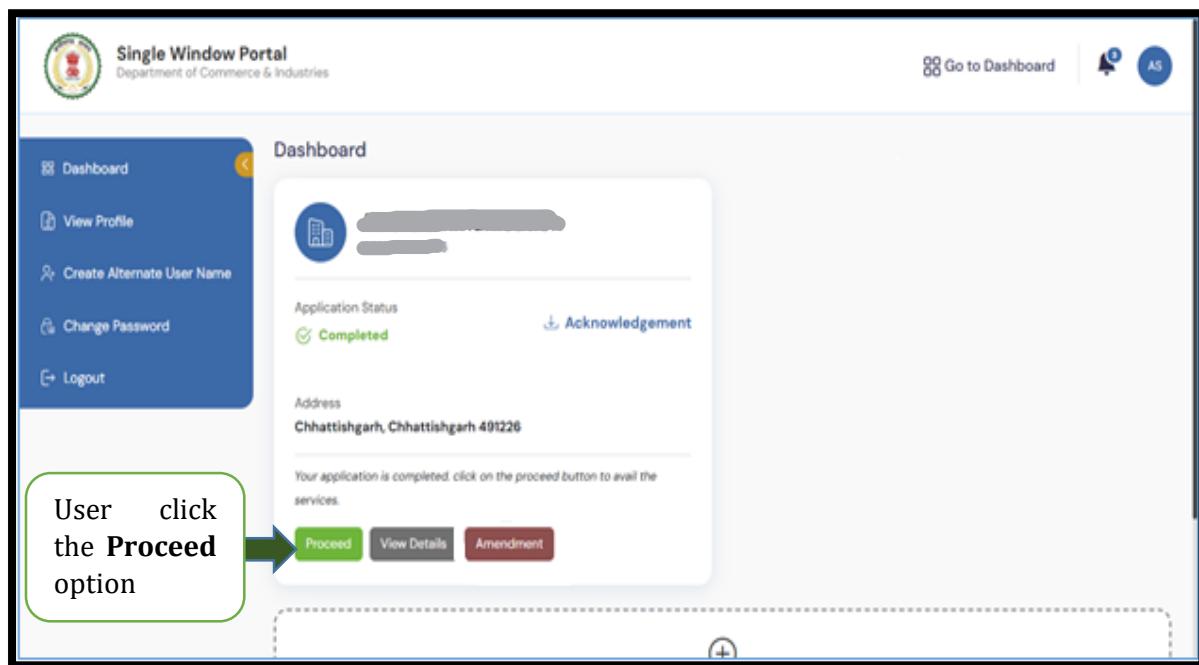


Figure 4.1: Dashboard Screen

In the services page, refer to **Fig. 4.2** and the Department or Services options in the Services section.

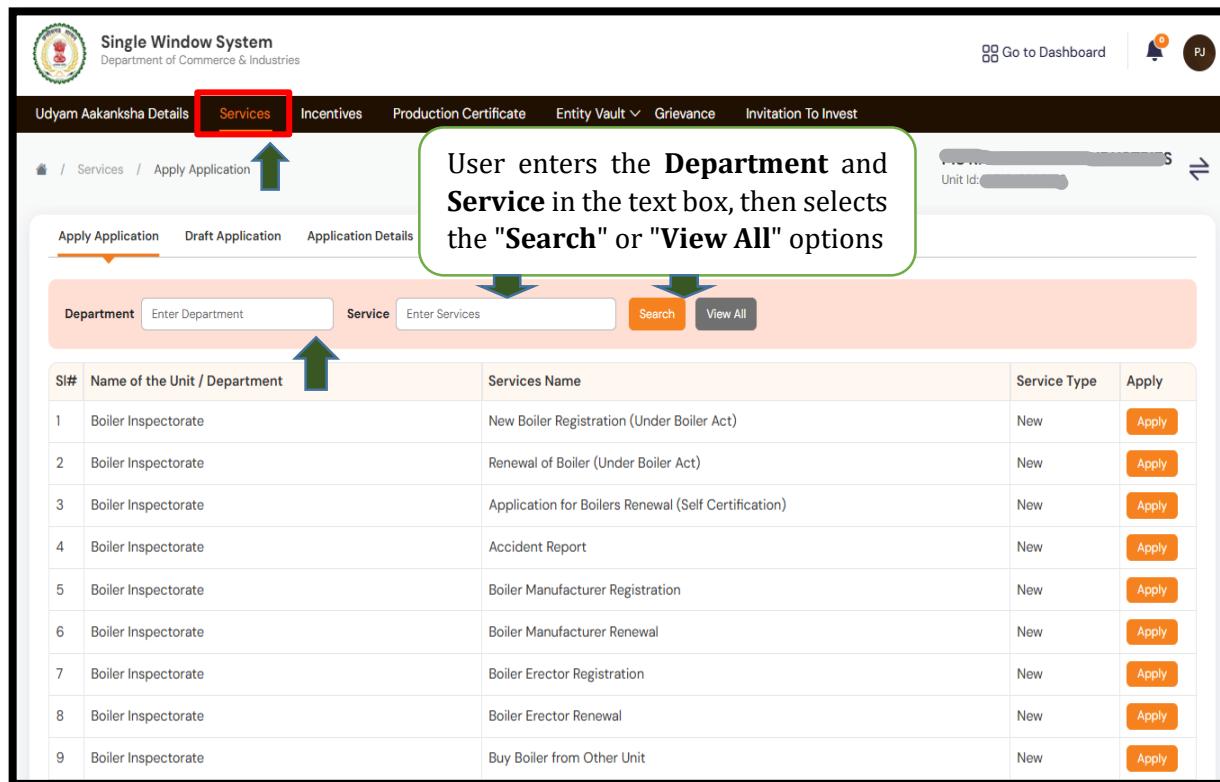


Figure 4.2: Services Screen

After clicking the search or view all options, all Labour services are displayed, as shown in **Figure 4.3**.



Single Window System
Department of Commerce & Industries

Udyam Aakanksha Details Services Incentives Production Certificate Entity Vault Grievance Invitation To Invest

Services / Apply Application

Unit Id: [REDACTED] ↵

Apply Application Draft Application Application Details

Department: labour Service: Enter Services Search View All

SI#	Name of the Unit / Department	Services Name	Service Type	Apply
1	Labour	Factory building plan approval' (under the Factories Act, 1948)	New	Apply
2	Labour	Permission for engaging contractor for labour	New	Apply
3	Labour	Registration Certificate of Establishment Inter State Migrant Workmen	New	Apply
4	Labour	Registration of principal employers establishment	New	Apply
5	Labour	Registration under Factories Act	New	Apply
6	Labour	Renewal under Factories Act	New	Apply
7	Labour	Registration under The Building and Other Construction Workers Act, 1996	New	Apply
8	Labour	The building and other construction worker welfare cess act, 1996	New	Apply

Previous 1 Next

Figure 4.3: Labour Services Screen

4.1. Registration under The Building and Other Construction Workers Act, 1996

After clicking the "Apply" option, the screen will redirect to the **Chhattisgarh State Labour Department** website. A form will open. Fill in the required details, attach the scanned documents, and click on the "Submit" button as shown in **Figure 4.4**.



r.nic.in/Factory/IND_PE_InterStateApply.aspx?Aid=11102929121151&Uid=pratik512&pid=763265638

APPLICATION FOR REGISTRATION BY PRINCIPAL EMPLOYER UNDER INTER STATE MIGRANT WORKMEN ACT

FORM-II
[See Rule 4(1)]

Category of Establishment* Non-Factory (See Section 2(1)(g)(ii) & 2(1)(g)(iv))

Information of Establishment

Establishment Name*	ie	Land Mark*	
Establishment Address*	Mowa	State*	--चयन करे--
Dist*		Rural/Urban*	--Select--
Block Name*		Pin Code*	410002
Opeing/Proposed Date of Establishment		E-Mail ID*	
Registration/License Description (If Registration Under Any Act)	ACT/Rules Numbar	E.P.F.Number*	

If Registered Under Companies ACT? YES NO

Information of Principal Employer

Owner/Director Full Name*	Pratik Kumar Chandrakar	Designation *	
Father's Name*		Postal Address*	Mowa
Date of Birth *		Age*	
State *	--चयन करे--	Dist*	
Rural/Urban*	--Select--	Block Name*	
Pin Code*	410002	Adhar Number*	
PAN		Email ID*	
Mobile Number*			

Particulars of Agent/Manager of Contractor

Full Name*		Designation*	
Father's Name*		Postal Address*	
State	--चयन करे--	Dist*	

Address 51

Figure 4.4: Application for Registration under The Building and Other Construction Workers

4.1.1. Online Fee Payment via e-Challan

To pay the applicable fees online, follow these steps:

- Click on the "e-Challan" link.
- Upon clicking, a new page will appear, as shown below:



User pratik512

[List of Departments](#)

[List of Heads of Account](#)

[ePayments](#)

[Challan History](#)

[Modify User Details](#)

[Change Password](#)

[SignOut](#)

Select Department

Agriculture Co-operation
 Commerce and Industries Commercial Tax
 Culture Energy Department
 Excise Finance
 Food and Civil Supplies Forest
 Higher Education Home
 Jail Labour
 Mineral Resources Panchyat & Rural Development
 Public Health & Family Welfare Public Health Engineering
 Public Works Revenue
 School Education Sports & Youth Welfare
 Stamps and Registration Water Resources Department
 Women and Child Development
 Other Departments

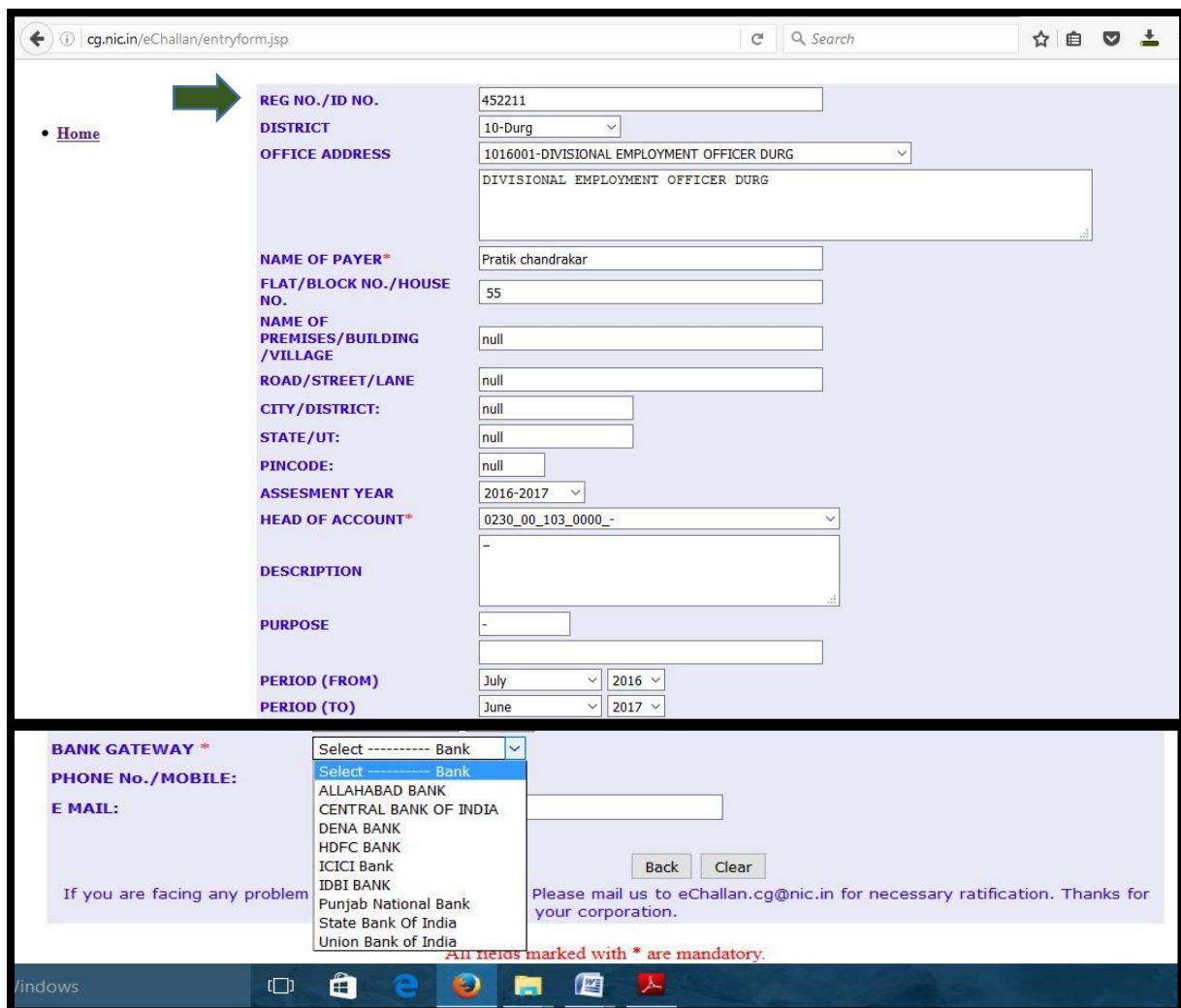
Figure 4.5: e-Challan Screen

4.1.2. Selecting Payment Details and Bank

To proceed with your payment:

- **Provide** the required details and **select** the **applicable Heads of Account**.
- From the drop-down list, **choose** your **bank**.
- Click the "**Submit**" button.





The screenshot shows the 'eChallan entryform.jsp' page on a web browser. A green arrow points to the 'REG NO./ID NO.' field, which contains the value '452211'. The page includes fields for District ('10-Durg'), Office Address ('1016001-DIVISIONAL EMPLOYMENT OFFICER DURG'), Name of Payer ('Pratik chandrakar'), Flat/Block No./House No. ('55'), Premises/Building/Village ('null'), Road/Street/Lane ('null'), City/District ('null'), State/UT ('null'), Pincode ('null'), Assessment Year ('2016-2017'), Head of Account ('0230_00_103_0000 -'), Description ('-'), Purpose ('-'), Period (From) ('July 2016'), and Period (To) ('June 2017'). Below these fields, there is a 'BANK GATEWAY' section with a dropdown menu showing 'Select ----- Bank' and a list of banks: ALLAHABAD BANK, CENTRAL BANK OF INDIA, DENA BANK, HDFC BANK, ICICI BANK, IDBI BANK, Punjab National Bank, State Bank Of India, and Union Bank of India. A message at the bottom of this section says, 'If you are facing any problem, Please mail us to eChallan.cg@nic.in for necessary ratification. Thanks for your corporation.' A note at the bottom of the page states, 'All fields marked with * are mandatory.'

Figure 4.6: Payment & Bank Screen

4.1.3. Completing Your Payment

- After confirming your details, the page will redirect you to your **bank's online banking portal**.
- Complete your payment using **internet banking**. Once the payment is successful, you will receive a **treasury reference number**.
- Enter the **treasury reference number** in the field provided and your application will be submitted to the department.



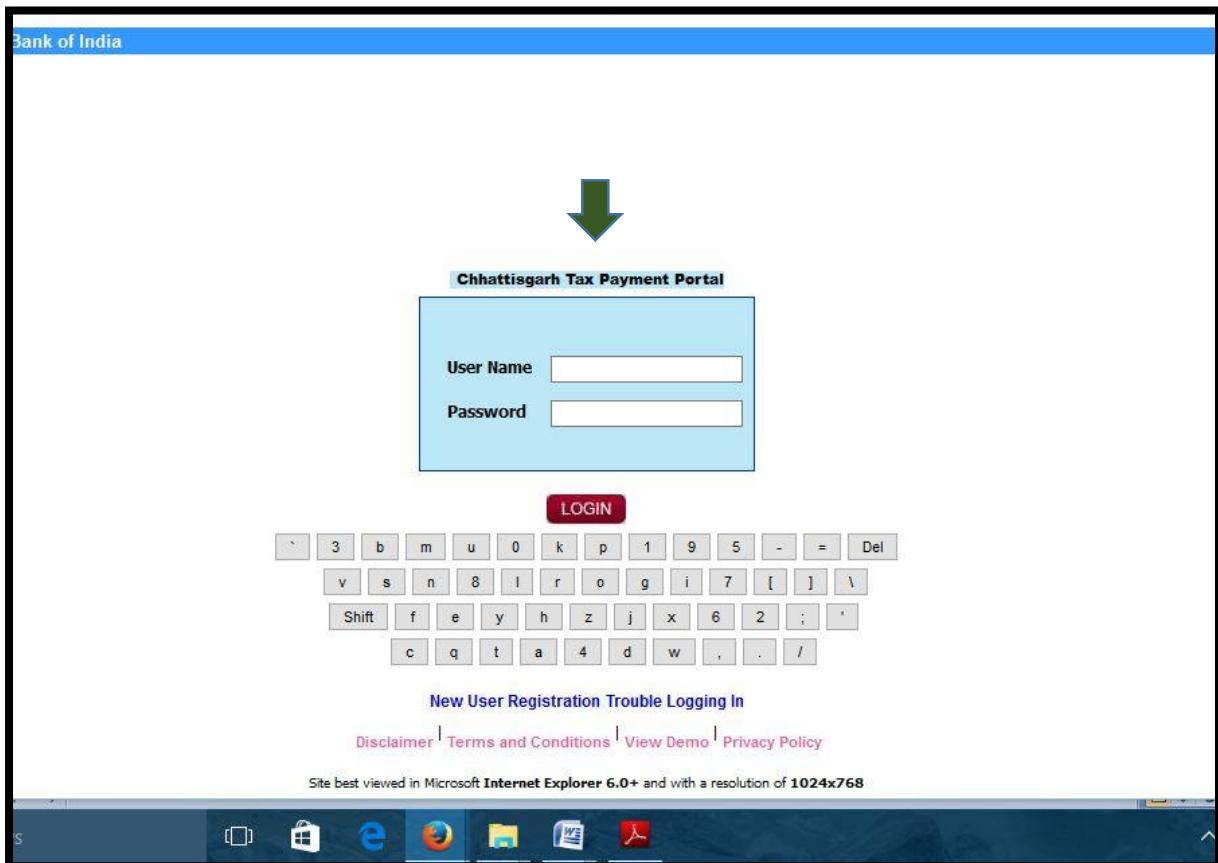


Figure 4.7: Payment Screen

4.1.4. Download of the Certificates

The application has been submitted successfully and the certificate can be downloaded from the Services section under Application Details in SWS portal, as shown in Figure 4.8.

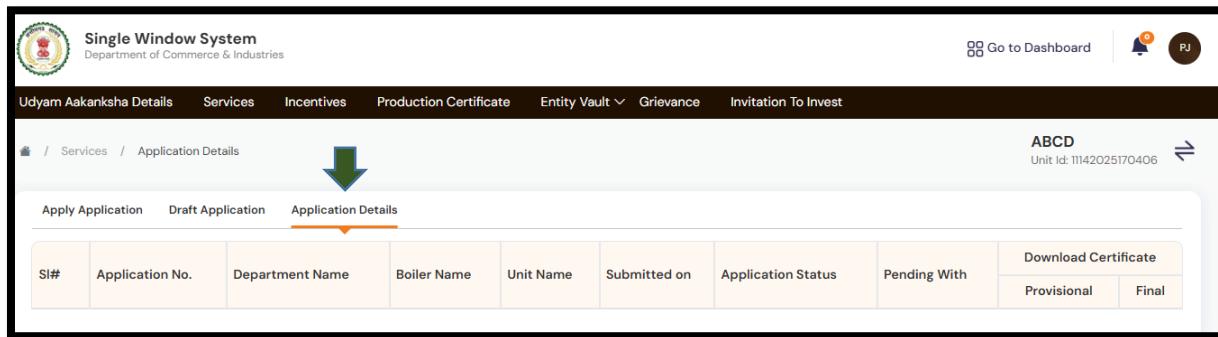


Figure 4.8: Application Details Screen

4.1.5. Format of Approval Certificate

Figure 4.9 displays a sample format for the Approval Certificate. Refer to this figure for details.



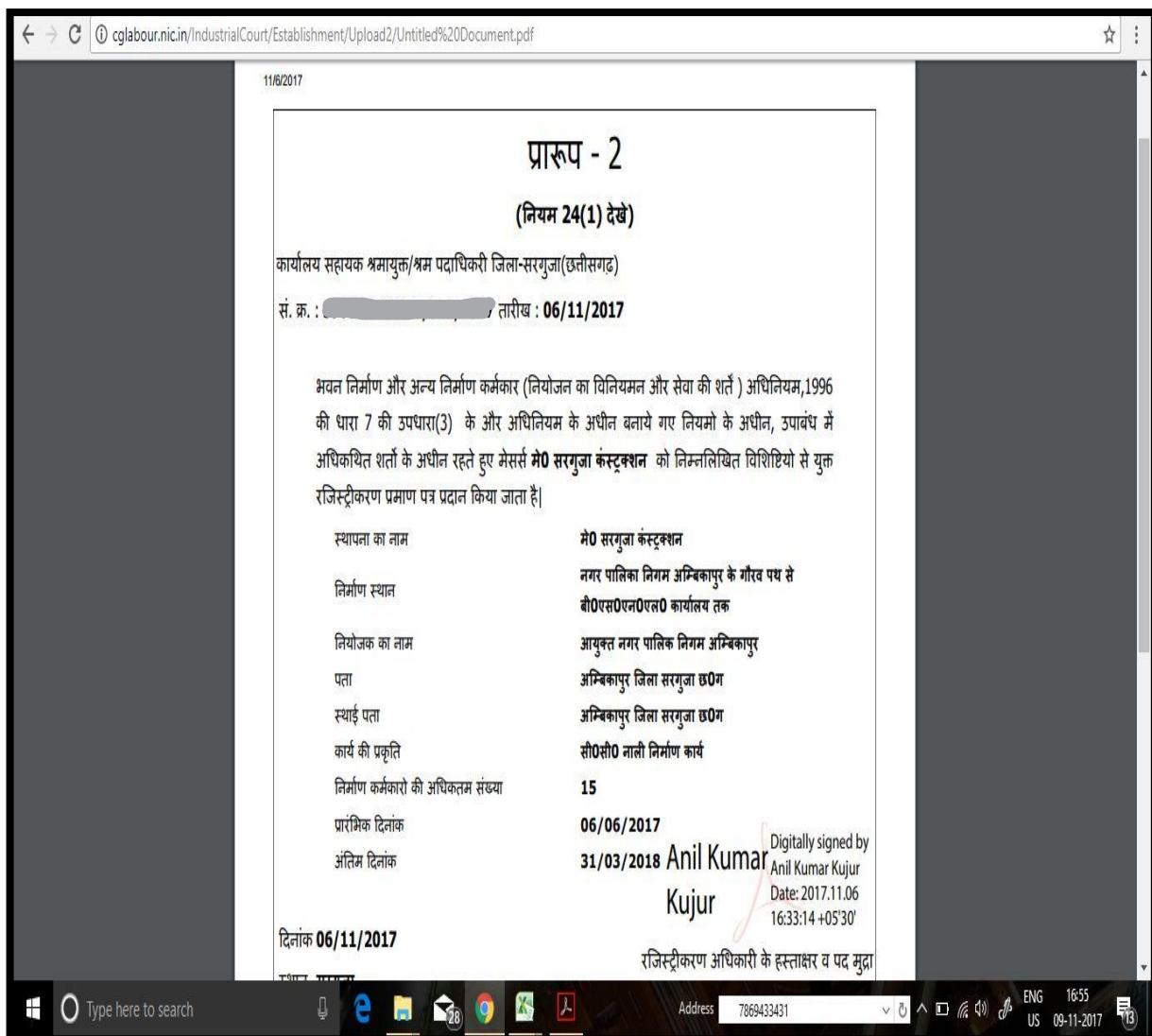


Figure 4.9: Certificate of Registration

