



# **Chhattisgarh Unified Industrial Portal**

Government of Chhattisgarh

***User Manual***

***For***

***Interest Subsidy***

***(Post- Production Incentives)***

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## 1. Overview

The Single Window System is a centralized digital platform designed to streamline and simplify the process of obtaining approvals, clearances, and services required by businesses and industries. It enables faster decision-making, improves transparency, and reduces delays by allowing applicants to submit and track applications through a single interface.

**Purpose:** This document serves as a step-by-step guideline for industrial users and departmental officers navigating the Interest Subsidy process within the Department of Commerce and Industries, Chhattisgarh, through the Single Window Portal.

## 2. How to Get Started

Enter the application URL (<https://oneclick.cgstate.gov.in>) in the browser and the page navigates to the Home page of the SWS application.

## 3. How to Login

The user to login with the credentials into the application in the home and login page as a **Figure 3.1 & 3.2**.



**Figure 3.1: Homepage Screen**



**Department of Commerce & Industries**  
Government of Chhattisgarh

The Department of Commerce and Industries, Government of Chhattisgarh is a pivotal body responsible for the promotion and development of trade, commerce, and industrial growth within the state of Chhattisgarh, India.

Established with the aim of enhancing the economic landscape of the state, the department focuses on creating a conducive environment for businesses and industries to thrive, thereby contributing to the overall prosperity and employment generation for the people of Chhattisgarh.

**Login**

User Name

Captcha

[Forgot User Name?](#) [Register](#) [Back to Home](#)

For technical support please contact us at [invest-support@cg.gov.in](mailto:invest-support@cg.gov.in)

**Figure 3.2: Login Screen (A)**

The Login page (as shown in **Fig. 3.3**) offers two login methods: **Login with Password** or **Login with OTP**. Choose your preferred option, then enter either your password or the OTP number to proceed.

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**Login**

OR

[Back to Login](#) [Forgot Password?](#)

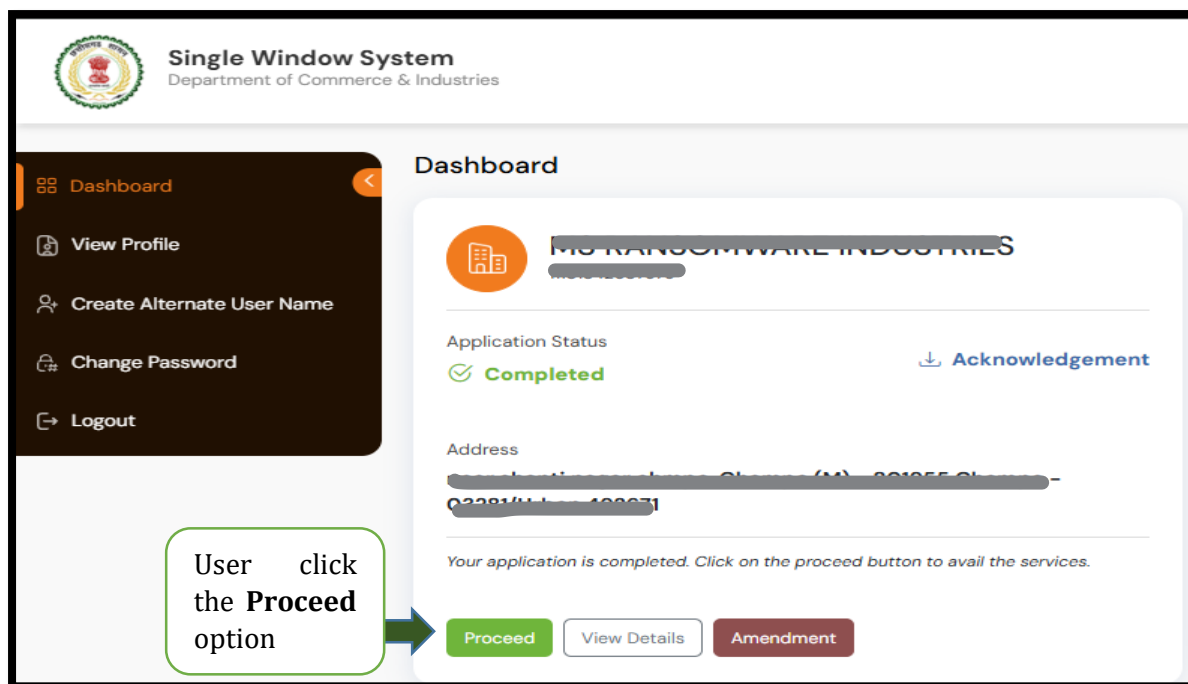
For technical support please contact us at [invest-support@cg.gov.in](mailto:invest-support@cg.gov.in)

**Figure 3.3: Login Screen (B)**

## 4. Dashboard

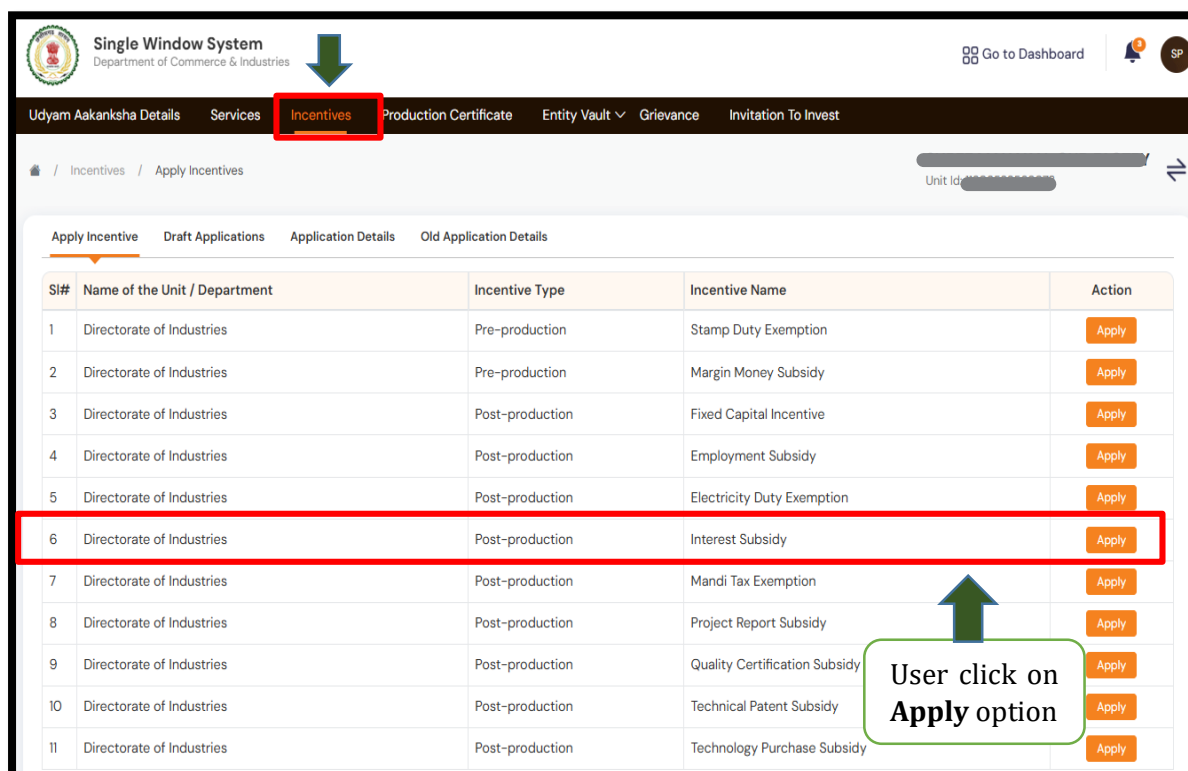
After a successful login, the page navigates to the Investor Dashboard (refer to **Fig. 4.1**), which includes step-by-step instructions for adding new unit details.





**Figure 4.1: Dashboard Screen**

On the Incentives page, refer to **Figure 4.2**, which displays all incentives. In the Application section, select the option to apply for Interest Subsidy.



**Figure 4.2: Incentives Screen**



## 5. Interest Subsidy

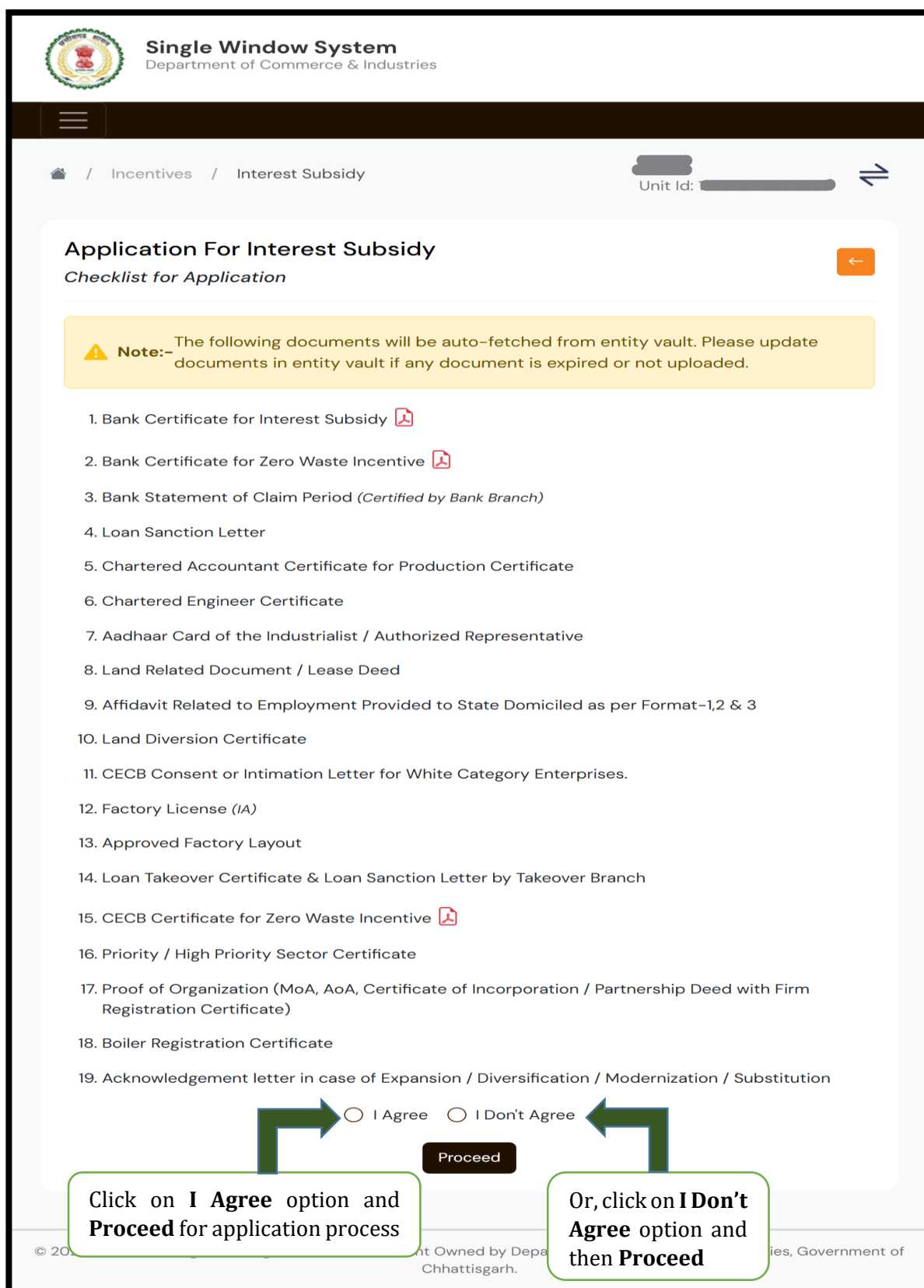
---

- The user can apply for the Interest Subsidy only after obtaining a valid Production Certificate.
- This incentive can be availed multiple times, irrespective of any conditions.
- The "Priority Sector" field will appear only if the "Category of Entrepreneur" is set to "Thrust".
- If the required document has not been uploaded, the user must upload it in the Entity Vault.
- The user cannot edit any information retrieved from the Production Certificate form on this page.
- If any changes are required, the user must update the details directly in the Production Certificate form.

### **5.1. Interest Subsidy Application Form**

After clicking the 'Apply' option, the 'Application for Interest Subsidy' screen is displayed, as shown in Figure 5.1.





**Single Window System**  
Department of Commerce & Industries

Incentives / Interest Subsidy

Unit Id: \_\_\_\_\_

### Application For Interest Subsidy

*Checklist for Application*

**Note:-** The following documents will be auto-fetched from entity vault. Please update documents in entity vault if any document is expired or not uploaded.

1. Bank Certificate for Interest Subsidy
2. Bank Certificate for Zero Waste Incentive
3. Bank Statement of Claim Period (Certified by Bank Branch)
4. Loan Sanction Letter
5. Chartered Accountant Certificate for Production Certificate
6. Chartered Engineer Certificate
7. Aadhaar Card of the Industrialist / Authorized Representative
8. Land Related Document / Lease Deed
9. Affidavit Related to Employment Provided to State Domiciled as per Format-1,2 & 3
10. Land Diversion Certificate
11. CECB Consent or Intimation Letter for White Category Enterprises.
12. Factory License (IA)
13. Approved Factory Layout
14. Loan Takeover Certificate & Loan Sanction Letter by Takeover Branch
15. CECB Certificate for Zero Waste Incentive
16. Priority / High Priority Sector Certificate
17. Proof of Organization (MoA, AoA, Certificate of Incorporation / Partnership Deed with Firm Registration Certificate)
18. Boiler Registration Certificate
19. Acknowledgement letter in case of Expansion / Diversification / Modernization / Substitution

☐ I Agree ☐ I Don't Agree

**Proceed**

Click on **I Agree** option and **Proceed** for application process


Or, click on **I Don't Agree** option and then **Proceed**

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**Figure 5.1: Interest Subsidy Application**

Upon agreeing, the basic information is automatically fetched from Production Certificate as shown in **Figure 5.2**.




**Single Window System**  
 Department of Commerce & Industries

/ Incentives / Interest Subsidy Apply
 

Unit Id:

**Application for Interest Subsidy**
(\*) Indicated fields are mandatory

**Basic Information**

Udyam Aakanksha / Unit No.

Whether You Applied For \*

Name of Enterprise <input type="text"/>	Type of Organization <b>Private Limited Company</b>	Industry Type <b>New</b>
Industry Sub Type <b>NA</b>	Industrial Policy <b>2024-30</b>	Classification of Industry <b>General</b>
Category of Enterprise <b>Large</b>	Production Certificate No. <input type="text"/>	Production Certificate Issue Date <b>14-07-2025</b>
Production Continuity Certificate No. <b>NA</b>	Production Continuity Certificate Issue Date <b>NA</b>	Block Category <b>NA</b>
ESI Registration Number <b>NA</b>	CIN Number <b>NA</b>	GST Number <b>NA</b>
Category of Entrepreneur <b>Women</b>	Priority Certificate No. <b>NA</b>	Priority Certificate Issue Date <b>NA</b>

Is it StartUp Industry? \*  
☒ Yes ☐ No

StartUp Certificate No. \* 
 StartUp Certificate Issue Date \* 
 Certificate Issued By \*

**Loan Details**

Is This Your First Claim? \*  
☒ Yes ☐ No

Type of Financial Institution (s) <input type="text"/>	Bank * <input type="text" value="Select"/>	Branch Name * <input type="text"/>
IFSC Code * <input type="text"/>	Term Loan Account No. * <input type="text"/>	Sanction Date * <input type="text" value="dd-mmm-yyyy"/>
Sanction Amount (In Lakh) * <input type="text"/>	The First Date of Loan Disbursement Issue Date * <input type="text" value="dd-mmm-yyyy"/>	Total Disbursement Amount (In Lakh) * <input type="text"/>
Bank Certificate * <input type="text" value="No File Chosen"/> <input type="button" value="Upload"/> <small>(File type allowed is .pdf,.jpg,.png , Max Size 5 MB)</small>	Bank Statement * <input type="text" value="No File Chosen"/> <input type="button" value="Upload"/> <small>(File type allowed is .pdf,.jpg,.png , Max Size 5 MB)</small>	Loan Sanction Letter * <input type="text" value="No File Chosen"/> <input type="button" value="Upload"/> <small>(File type allowed is .pdf, .jpg,.png , Max Size 5 MB)</small>
Claim Period From * <input type="text" value="dd-mmm-yyyy"/>	Claim Period To * <input type="text" value="dd-mmm-yyyy"/>	
Loan Takeover * <input checked="" type="radio"/> Yes <input type="radio"/> No	Loan Take Over Date * <input type="text" value="dd-mmm-yyyy"/>	

Add More

**Present Interest Subsidy Claim Details**

Sl#	Claim From	Claim To	Total Principal (in ₹)	Total Interest (in ₹)	Rate of Subsidy (%)	Amount of Subsidy (in ₹)	Add More
1	<input type="text" value="Fc"/> <input type="button" value="Calendar"/>	<input type="text" value="Tc"/> <input type="button" value="Calendar"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input data-bbox="1236 1579 1268 1624" type="button" value="+"/>

Is Your Land Located in the Industrial Area ? \*  
☒ Yes ☐ No

Land Location \*

**Note:-** Ensure all documents listed in the checklist are available in the Entity [click here](#) to update Vault for verification. If any are missing.

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Figure 5.2: Interest Subsidy





### **5.1.1 User enter the Basic Information**

- The user selects the incentive they want to apply for, such as Interest Subsidy or Zero Waste Incentive, in the "Whether You Applied For" section.
- Basic information, such as Udyam Aakanksha Number, Name of Enterprise, etc., is automatically fetched from the Production Certificate.
- The user selects Yes or No to indicate whether the unit is a Startup.
- If Yes is selected, the user enters the Startup Certificate Number.
- If Yes is selected, the user selects the issue date of the Startup Certificate.
- If Yes is selected, the user selects the issuing authority of the Startup Certificate.

### **5.1.2 User enter the Loan Details**


- User selects **Yes** or **No** to indicate whether this is their first interest subsidy claim.
- User selects the **type of financial institution** from which the loan was taken
- User selects the **name of the bank or financial institution** from the dropdown list.
- User enters the **name of the branch** where the loan was sanctioned.
- User enters the **IFSC code** (for banks) or **RBI registration number** (for financial institutions).
- User enters their **Term Loan Account Number**.
- User selects the **date on which the loan was sanctioned**.
- User enters the **sanctioned loan amount** in lakhs.
- User selects the **date of the first loan disbursement**.
- User enters the **total loan amount disbursed** in lakhs.
- User uploads the **Bank Certificate** issued by the financial institution.
- User uploads the **Bank Statement** reflecting the loan disbursement and repayment details.
- User uploads the **Loan Sanction Letter** received from the bank or financial institution.
- User selects the **start date of the claim period**.
- User selects the **end date of the claim period**.
- User selects **Yes** or **No** to indicate whether the loan was taken over by another financial institution.
- If **Yes** is selected, the user must select the **date of loan takeover**.

### **5.1.3 User enter the Present Interest Subsidy Claim Details**

- User enters the **details of the current interest subsidy claim**, including the claimed amount and any relevant information.
- User selects **Yes** or **No** to indicate whether the industrial unit is located in a **designated industrial area**.
- If **Yes** is selected in the previous step, the user must **select the specific land location** from the dropdown list.
- The user clicks the **Back** option to return to the previous page.
- To save the details in draft format and submit them later, the user clicks the **Save as Draft** option.



- The user clicks the **Save** option to save the entered details.


**Single Window System**  
 Department of Commerce & Industries

/ Incentives / Interest Subsidy Apply
 

**SWS**  
 Unit Id:

**Application for Interest Subsidy**
(\*) Indicated fields are mandatory

**Basic Information**

Udyam Aakanksha / Unit No.

Whether You Applied For \*

Interest Subsidy

Name of Enterprise  
**SWS**

Type of Organization  
**Private Limited Company**

Industry Type  
**New**

Industry Sub Type  
**NA**

Industrial Policy  
**2024-30**

Classification of Industry  
**General**

Category of Enterprise  
**Large**

Production Certificate No.

Production Certificate Issue Date  
**14-07-2025**

Production Continuity Certificate No.  
**NA**

Production Continuity Certificate Issue Date  
**NA**

Block Category  
**NA**

ESI Registration Number  
**NA**

CIN Number  
**NA**

GST Number  
**NA**

Category of Entrepreneur  
**Women**

Priority Certificate No.  
**NA**

Priority Certificate Issue Date  
**NA**

Is it StartUp Industry? \*

☒ Yes ☐ No

StartUp Certificate No. \*

StartUp Certificate Issue Date \*

01-Jul-2024

Certificate Issued By \*

Government of Chhattisgarh

**Loan Details**

Is This Your First Claim? \*

☒ Yes ☐ No

Type of Financial Institution (s)

Bank \*  
 Select

Branch Name \*

IFSC Code \*

Term Loan Account No. \*

Sanction Date \*  
 dd-mmm-yyyy

Sanction Amount (In Lakh) \*

The First Date of Loan Disbursement Issue Date \*  
 dd-mmm-yyyy

Total Disbursement Amount (In Lakh) \*

Bank Certificate \*  
 No File Chosen

Bank Statement \*  
 No File Chosen

Loan Sanction Letter \*  
 No File Chosen

Claim Period From \*  
 dd-mmm-yyyy

Claim Period To \*  
 dd-mmm-yyyy

Loan Takeover \*

☐ Yes ☐ No

[Add More](#)

Sl#	Type of Financial Institution	Claim Period From	Claim Period To	Bank Name	Financial Institution Name	Branch Name	Ifsc Code/Reg. No.
1	Bank	02-Jan-2	15-Jan	State Bank of India	NA	Raipur	SBIN000000

**Present Interest Subsidy Claim Details**

Sl#	Claim From	Claim To	Total Principal (in ₹)	Total Interest (in ₹)	Rate of Subsidy (%)	Amount of Subsidy (in ₹)	Add More
2	Fr	To					+
1	01-Apr-2025	30-Jun-2025	5000000	25000	5	1250	

Is Your Land Located in the Industrial Area? \*

☒ Yes ☐ No

Land Location \*

CSDIC

**Note:-** Ensure all documents listed in the checklist are available in the Entity [click here](#) to update them.

[Back](#)
[Save](#)
[Save as Draft](#)

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**Figure 5.3: Interest Subsidy Application**




In Figure 5.3,

- The user clicks the **Back** option to return to the previous page.
- To save the details in draft format and submit them later, the user clicks the **Save as Draft** option.
- The user clicks the **Save** option to save the entered details.

After clicking the **Save** option, the dashboard shown in **Figure 5.4** displays all the details and information submitted by the user. The user should carefully read the declaration points before ticking the declaration checkbox.

- User click on **Submit** option to submit the details.
- To update any changes, click on the **Edit** option.
- To cancel the submission, click on the **Cancel** option.




**Single Window System**  
 Department of Commerce & Industries

Incentives / Interest Subsidy Preview

**SWS**  
 Unit Id:

### Application for Interest Subsidy

**Basic Information**

Udyam Akanksha / Unit No.   
 Whether You Applied For  
 Name of Enterprise  
**SWS**  
 Industry Sub Type  
**NA**  
 Category of Enterprise  
**Large**  
 Production Continuity  
 Certificate No. **NA**  
 ESI Registration Number  
**NA**  
 Category of Entrepreneur  
**Women**  
 Is It StartUp Industry?  
**Yes**  
 StartUp Certificate Number  
**123456789**

Type of Organization  
**Private Limited Company**  
 Industrial Policy  
**2024-30**  
 Production Certificate No.  
  
 Production Continuity  
 Certificate Issue Date  
**NA**  
 CIN Number  
**NA**  
 Priority Certificate No.  
**NA**

Industry Type  
**New**  
 Classification of Industry  
**General**  
 Production Certificate Issue  
 Date  
**14-07-2025**  
 Block Category  
**NA**  
 GST Number  
**NA**  
 Priority Certificate Issue Date  
**NA**  
 StartUp Certificate Issue Date  
**01-Jul-2024**  
 Certificate Issued By  
**Government of Chhattisgarh**

**Loan Details**  
 Is This Your First Claim? \*  
☒ Yes ☐ No

Sl#	Type of Financial Institution	Bank / FI Name	Financial Institution Name	Branch Name	Ifsc Code/RBI Reg. No.	Term Loan Account No.	Sanction Amount	Sanct Date
1	Bank	State Bank of India	NA	Raipur	SBIN00000001	1234567890	500	10-F 2021

**Present Interest Subsidy Claim Details**

Sl#	Claim From	Claim To	Total Principal (in ₹)	Total Interest (in ₹)	Rate of Subsidy (%)	Amount of Subsidy (in ₹)
1	01-Apr-2025	30-Jun-2025	250000	5000000	5	1250

Is Your Land Located in the Industrial Area? ☒ Yes ☐ No  
 Land Location \* **CSDIC**

**Entrepreneur Details**

Sl#	Entrepreneur Name	Gender	Category	Equity Participation in Percent
1	Pratull Joshi	Female	Women	100%

**Location of Unit**

Sl#	Address 1	Address 2	District	Block	Area	ULB	Tehsil	Village / Town	PIN Code	Kh. No.
1	BBSR	BBSR	Balod	Balod	Rural		Arjunda	Admabad	753001	2C

**Product Details**

Sl#	Product Name	Activity Code	Annual Capacity	Unit of Measurement	Product Description	Product Date	Expansion / Diversification Capacity
1	T sections	4125109	100	Grams/Annum	T sections	10-Jul-2025	0

**Investment and Employment Details**

**Power Requirement, Raw Material, Production, Sale and Electricity Details**

**Registration and Document Details**

☒ I/We, hereby solemnly affirm and declare that:
 

- The Chhattisgarh State Interest Subsidy Rules, 2019 have been thoroughly studied, and all its provisions will be duly complied with by the industrial unit/financial institution/bank.
- The information provided in the application form and the self-attested documents attached with it are completely true and correct.
- The installments of principal/interest payable to the financial institution/bank have been paid regularly within the due period / the payment is irregular / a deferment has been granted for payment.
- The claim for interest subsidy has been made only on the interest paid on term loans. Interest on working capital / penalty charges / penal interest has not been included in the claim.
- The industry shall continue to provide employment to residents of Chhattisgarh in the following categories for a minimum period of five years from the date of commencement of commercial production and during the eligible period of interest subsidy:
  - 100% in Unskilled category
  - 70% in Skilled category
  - 40% in Managerial/Administrative category
- No application for interest subsidy has been submitted to, nor has any subsidy been sanctioned/distributed by, any department, corporation, board, commission, or financial institution/bank of the Government of India/State Government.
- No funding (i.e., term loan at concessional interest rates) has been availed under any scheme/self-employment scheme of the Government of India/State Government or their corporations/boards/institutions.
- The industry has remained in production during the claim period, and employment has been provided in the unskilled, skilled, and managerial categories as per the percentage prescribed by the State Government.
- The provisions of the Chhattisgarh Industrial Policy 2019-24, Chhattisgarh State Interest Subsidy Rules, 2019, and any rules/conditions/responsibilities/provisions issued by the Government of India/State Government will be followed.
- If any of the above information is found to be false, incorrect, or misleading, or if there is any violation of the declarations, the sanctioning authority will recover the entire subsidy amount along with 12% simple interest. The recovered amount must be repaid within 15 days from the date of issuance of the demand notice.

Submit
Edit
Cancel

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### Figure 5.4: Interest Subsidy Application

Upon successful submission of your application, a confirmation pop-up will appear on your screen, as shown in **Figure 5.5**.

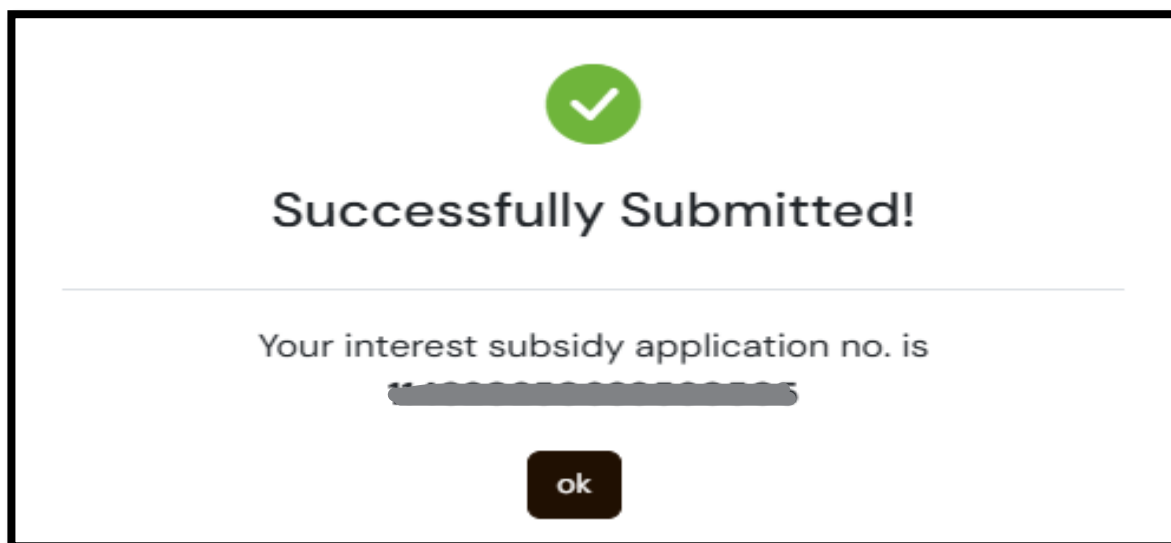


Figure 5.5: Successful Pop-up Screen

For the services availed, click on **Please Share Your Feedback** to share your feedback and responses if any.

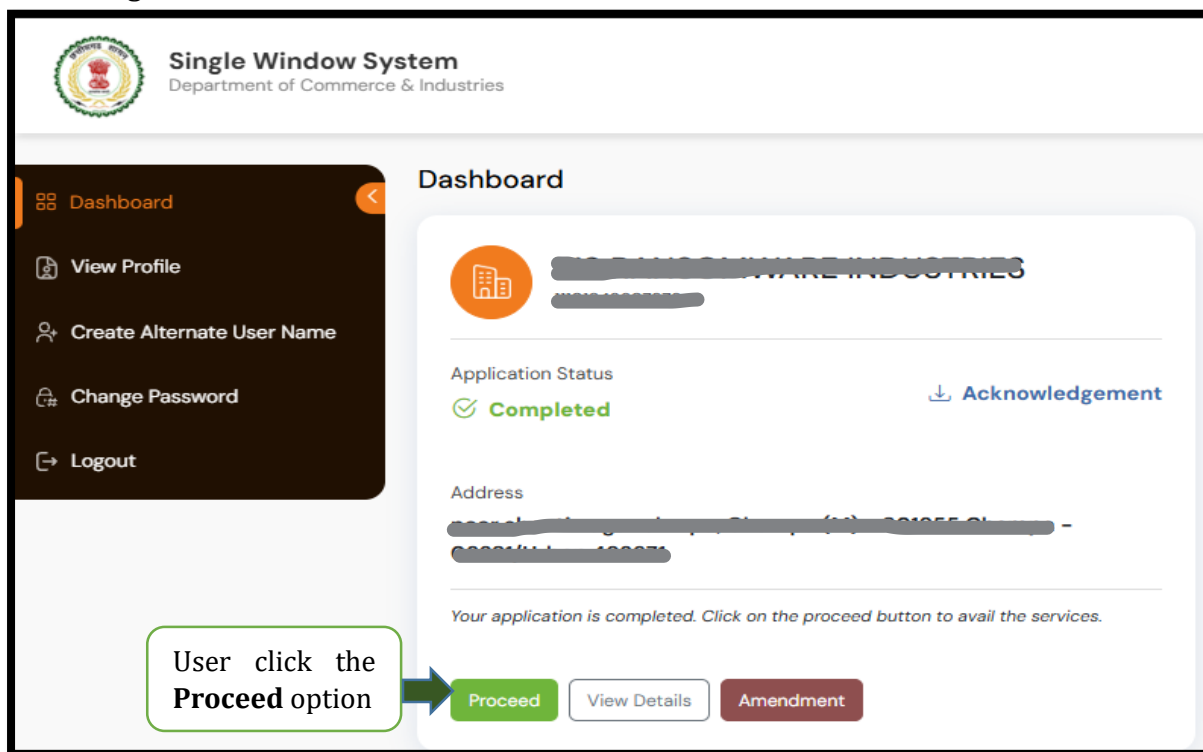
- Rate the facilities availed by clicking on the Stars provided.
- Select from either **Yes or No** option and confirm whether after submitting the application, a confirmation message is received or not.
- Add additional comment or feedback if any, in the textbox.
- Click on **Submit** button.
- On clicking the submit button, the response is submitted.



**Figure 5.6: Share Your Feedback**

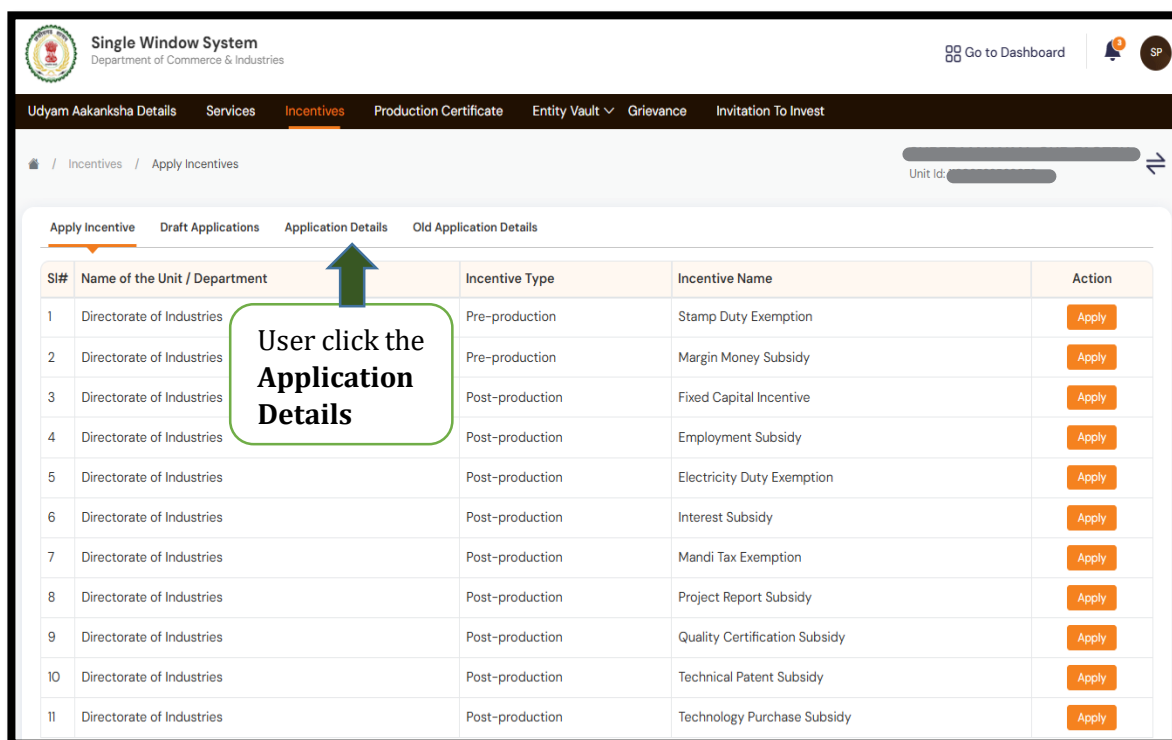
## 5.2. Interest Subsidy View Application

Get navigated back to the dashboard section.



**Figure 5.7: Dashboard Screen**

On the Incentives page (refer to Figure 5.8), all incentives are displayed. The user can check the submitted application details.



**Figure 5.8: Incentives Screen**

In the **Application Details** section, the user can view the list of incentives they have applied for and select the Interest Subsidy application to check the submitted application, track its status, and download the certificate after approval.

Single Window System  
Department of Commerce & Industries

Go to Dashboard

Udyam Aakanksha Details Services Incentives Production Certificate Entity Vault Grievance Invitation To Invest

Incentives / Application Details

Unit Id: [redacted]

Apply Incentive Draft Applications Application Details Old Application Details

Sl#	Application No.	Department Name	Incentive Name	Applicant Name	Submitted on	Application Status	Download Certificate
1	[redacted]	Directorate of Industries	Interest Subsidy	SWS	04-Aug-2025 05:56 PM	Applied	[Download Icon]
2	[redacted]	Directorate of Industries	Electricity Duty Exemption	SWS	31-Jul-2025 04:57 PM	Applied	[Download Icon]
3	[redacted]	Directorate of Industries	Employment Subsidy	SWS	31-Jul-2025 03:29 PM	Applied	[Download Icon]
4	[redacted]	Directorate of Industries	Stamp Duty Exemption	SWS	30-Jul-2025 05:35 PM	Applied	[Download Icon]
5	[redacted]	Directorate of Industries	Stamp Duty Exemption	SWS	29-Jul-2025 11:47 AM	Approved	[Download Icon]

**Figure 5.9: Incentive View Application**

User click the download icon to view and download the certificate

### 5.3. Interest Subsidy Draft Application

In the **Draft Application** section, the user can view the list of incentives saved as drafts and select the Interest Subsidy application to continue the partially filled form and submit the application.

Single Window System  
Department of Commerce & Industries

Go to Dashboard

Udyam Aakanksha Details Services Incentives Production Certificate Entity Vault Grievance Invitation To Invest

Incentives / Draft Applications

Unit Id: [redacted]

Apply Incentive Draft Applications Application Details Old Application Details

Sl#	Application No.	Incentive Name	Unit name	Last Update on	Draft
1	[redacted]	Stamp Duty Exemption	SWS	26-Jul-2025 03:39 PM	Continue
2	[redacted]	Stamp Duty Exemption	SWS	26-Jul-2025 03:37 PM	Continue
3	[redacted]	Stamp Duty Exemption	SWS	26-Jul-2025 03:37 PM	Continue
4	[redacted]	Stamp Duty Exemption	SWS	25-Jul-2025 08:00 AM	Continue
5	[redacted]	Stamp Duty Exemption	SWS	23-Jul-2025 03:13 PM	Continue
6	[redacted]	Interest Subsidy	SWS	15-Jul-2025 06:34 PM	Continue
7	[redacted]	Mandi Tax Exemption	SWS	15-Jul-2025 05:12 PM	Continue
8	[redacted]	Interest Subsidy	SWS	15-Jul-2025 05:08 PM	Continue
9	[redacted]	Interest Subsidy	SWS	15-Jul-2025 05:08 PM	Continue
10	[redacted]	Electricity Duty Exemption	SWS	15-Jul-2025 05:02 PM	Continue



***Figure 5.10: Incentive Draft Application***

