



Chhattisgarh Unified Industrial Portal

Government of Chhattisgarh

User Manual

For

Registration of Fire License/NOC

(Home (Fire))

Table of Contents

1. Overview	1
2. How to Get Started	1
3. How to login	1
4. Dashboard	3
5. Apply for Services	3
5.1. Search for Services – Registration of Fire License/NOC	4
5.2. Required Documents	4
5.3. Form Details	5
5.4. Confirmation	6

1. Overview

As part of Chhattisgarh's overarching promise of "Business Made Easy," OneClick is the state's new single-window portal that brings speed, simplicity, and transparency to the business environment. From approvals and clearances to bill payments, land allotment, and compliance — everything an entrepreneur or investor needs is now just one click away.

Purpose: This document gives easy, step-by-step instructions for industrial users to apply for **Registration of Fire License/NOC** service through the Department of Commerce and Industries using the **Single Window Portal**. It helps authorized users understand how to use the right links and sections.

2. How to Get Started

Enter the application URL (<https://oneclick.cgstate.gov.in>) in the browser and the page navigates to the Home page of the SWS application.

3. How to login

The user to login with the credentials into the application in the home and login page as a **Figure 3.1 & 3.2.**

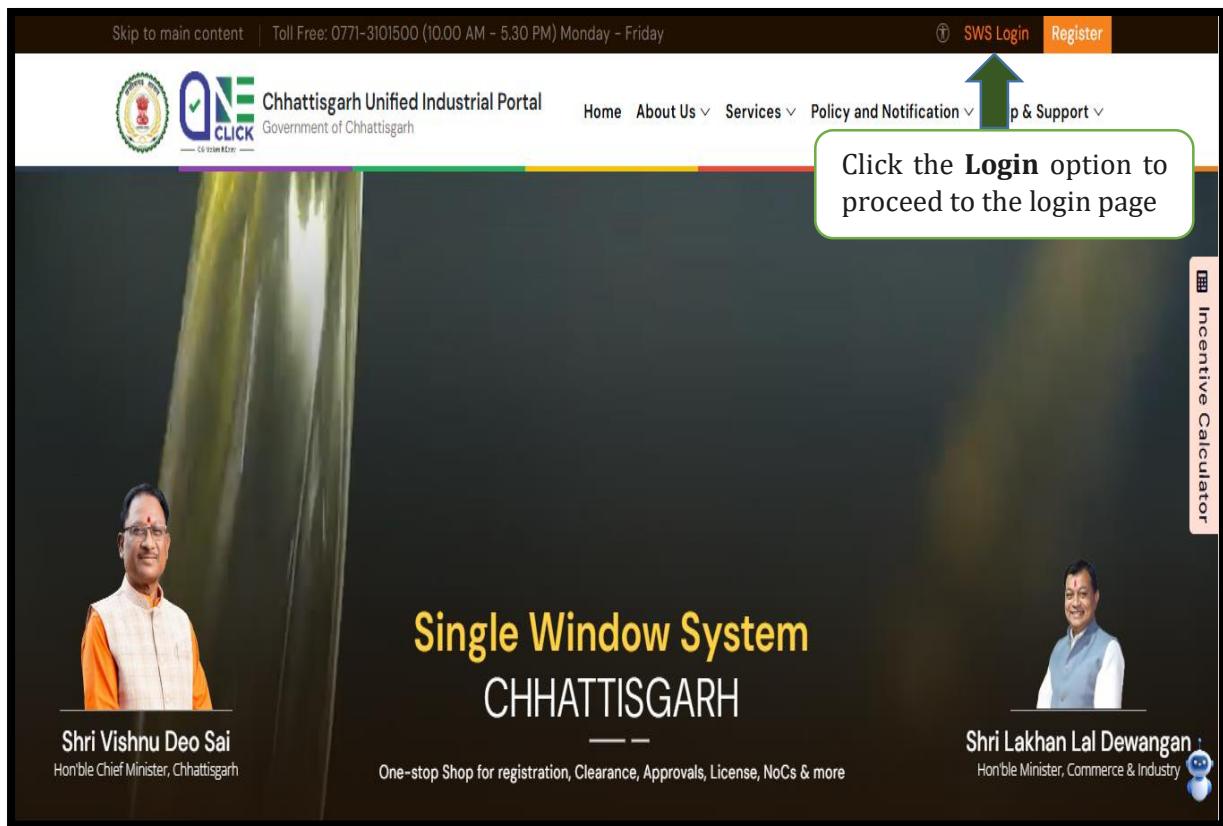


Figure 3.1: Homepage Screen



Single Window System (<https://oneclick.cgstate.gov.in>)





Figure 3.2: Login Screen (A)

The Login page (as shown in **Fig. 3.3**) offers two login methods: **Login with Password** or **Login with OTP**. Choose your preferred option, then enter either your password or the OTP number to proceed.



Figure 3.3: Login Screen (B)



Single Window System (<https://oneclick.cgstate.gov.in>)



4. Dashboard

After a successful login, the page navigates to the Investor Dashboard (refer to Fig. 4.1), which displays all your units and includes an option to add new unit details at the end.

Now, click on the **Proceed** option to apply for **services**.

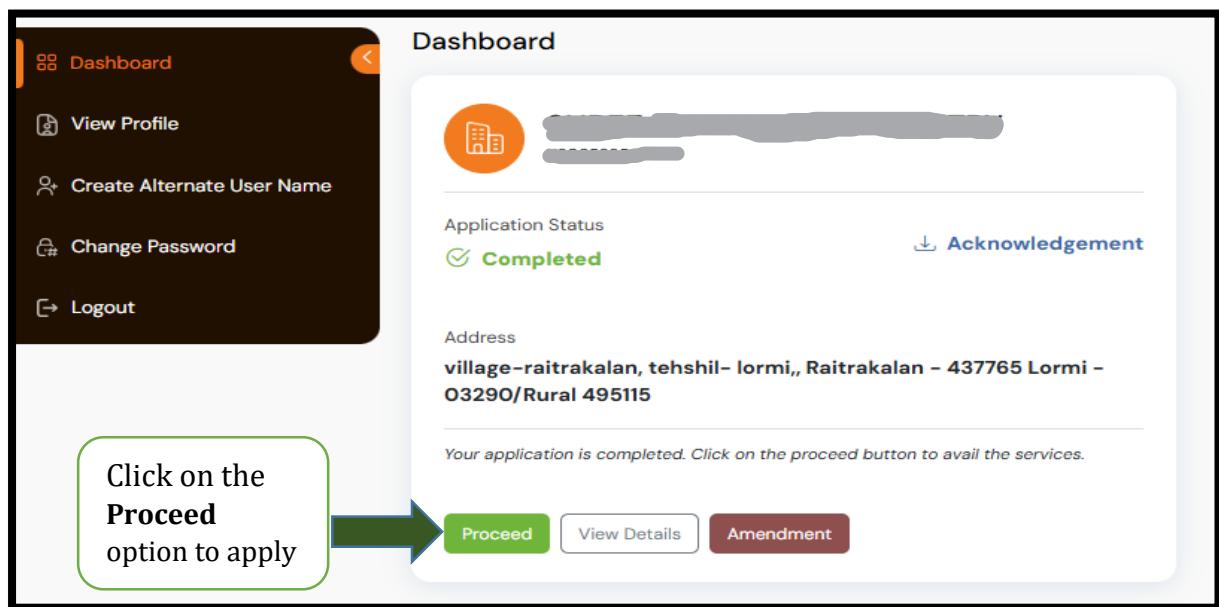


Figure 4.1: Dashboard

5. Apply for Services

Now, click on the **Services** menu at the top of the page (see Fig. 5.1). You will see a list of all available services.

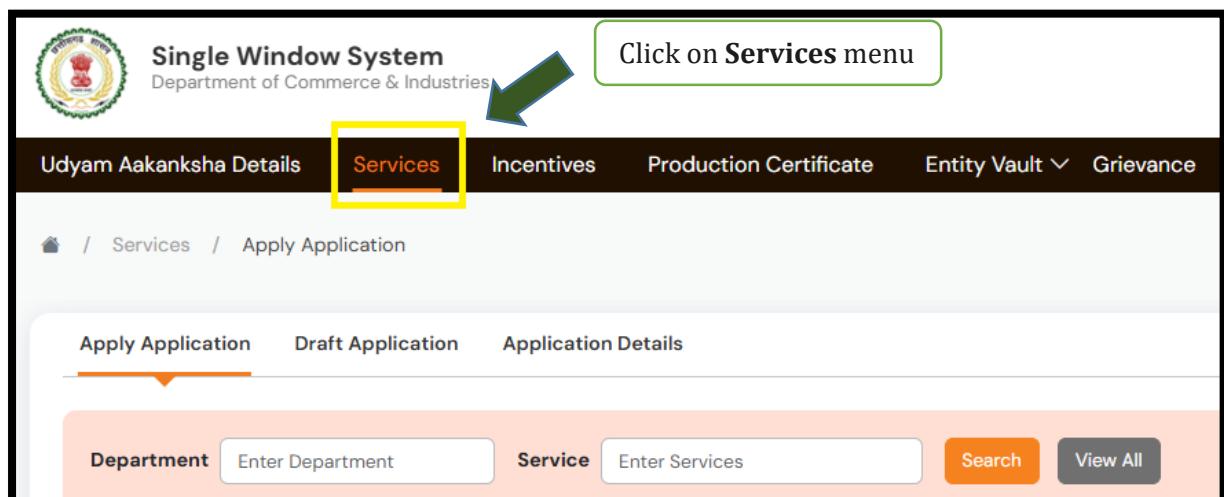


Figure 5.1: Services Page



Single Window System (<https://oneclick.cgstate.gov.in>)



5.1. Search for Services – Registration of Fire License/NOC

In the Search field, enter **fire license** and click the **Search** button. A filtered list of services will appear—click **Apply** next to the relevant service (see Fig. 5.2).

Enter: **fire license**

Click on **Search**

Click on Apply

Figure 5.2: Filtered list of Services – Registration of Fire License/NOC

You will now be redirected to the official website of the **Chhattisgarh Agnishaman and Aapatkalin Sevayे** where you can apply for the **Registration of Fire License/NOC**.

5.2. Required Documents

The following documents must each be **less than 10 MB in size** and should be in **JPG or PDF format**:

Before Building Construction:

- Upload the **Land Ownership Certificate**.
- Upload the **Building Layout Plan**.

After Building Construction:

- Upload the **Land Ownership Certificate**.
- Upload the **Building Construction Approval Certificate**.
 - If not available, attach an **Affidavit** instead.



5.3. Form Details

The form will open in front of you, where you need to fill in the correct location and required information.

आग्रा सुरक्षा प्रमाण पत्र हतु आवदन

परिसर स्थल का विवरण / Building Details

भवन का प्रकार चुनिये

SN	भवन के प्रकार	
1	Residential Buildings / आवासीय परिसर (लैटिंग, रूमिंग, ऑफिसटोल, अपार्टमेंट, होटल)	<input checked="" type="checkbox"/>
2	Educational Buildings / शैक्षणिक परिसर (स्कूल, स्नीचर सेकेन्डरी स्कूल अथवा ट्रेनिंग सेक्युल)	<input checked="" type="checkbox"/>
3	Institutional Buildings / सेवाएँ (अस्पताल एवं आश्रम केन्द्र, वारकरा (हिस्सत) सेवा, दंड एवं मानविक शैक्षी सेवा)	<input checked="" type="checkbox"/>
4	Assembly Buildings / जनसभ्य स्थल (मनोरंजन स्थल, समाजिक, धार्मिक, विदेशी, सिंगेज घर, असंवारी हाउस, अडिटोरियम, म्हूरिक, विम, रेसोर्ट, पूजा स्थल, डॉक हाउस, कसब, वैसेजर स्टेशन, एवर ट्रैनिंग, वाइकल पारिवहन स्थल)	<input checked="" type="checkbox"/>
5	Business Buildings / व्यावसायिक स्थल (कार्यालय प्रयोगालय, बैंक, धना, ट्रैक्सीकोर्स अफिस, टी टी सेवान, अक्सिजन, डीक्टर, डक्टर, डक्टर, हाईलीयर, पोस्ट अफिस, लाइब्रेरी, आउटडोर पैरेंट विशिष्टालय, अनुसंधान केन्द्र, लैबोरेटरी, टेट हाउस, ई-पी-पी, कम्प्यूटर स्पाशन केन्द्र, सूचना प्रसारण केन्द्र, टीवी सेवान, एवर ट्रैनिंग केन्द्रोंत)	<input checked="" type="checkbox"/>
6	Merchantile Buildings / व्यापारिक परिसर (दुकान, स्टोर, डिपार्टमेंट स्टोर, अडिजार्ड शॉपिंग सेंटर इत्यादि)	<input checked="" type="checkbox"/>
7	Industrial Buildings / गोदानीय परिसर (अर्केत घाट, औद्योगिक प्रयोगालय, घार घाट, जनरेशन यूनिट, वीकॉर्सेन, राही, गेट घाट, रिकामनी, डेपो, अरामिल)	<input checked="" type="checkbox"/>
8	Storage Buildings / भवनात्मक (टक एवं मरीन टर्मिनल, अनात भेत्तार, एवर हाउस, कोल्ड स्टोरेज, डातव भेत्तारण, गेरेज, हैंगर)	<input checked="" type="checkbox"/>

Figure 5.3: Form Details section

After selecting the type and sub-type of building, you will receive a list of required infrastructures. If your premises have already been constructed, then the mentioned infrastructures must be present and functional at the time of inspection.

If the construction has not yet been completed, then the locations where these infrastructures will be established must be clearly marked in your building layout plan.

Proceed by selecting the 'Yes' option. Fill in all the required information.

यदि आपके परिसर में उपरोक्त उपकरण एवं प्रणालियाँ स्थापित नहीं हैं अथवा कार्य नहीं कर रहे हैं, तो आप आवेदन नहीं कर सकते हैं।"

क्या आपके परिसर (भवन) का निर्माण किया जा चुका है ?	<input checked="" type="radio"/> हाँ <input type="radio"/> नहीं
क्या उपरोक्त उपकरण एवं प्रणालियाँ स्थापित की गयी हैं ?	<input checked="" type="radio"/> हाँ <input type="radio"/> नहीं
क्या उपरोक्त उपकरण एवं प्रणालियाँ कार्य कर रहे हैं	<input checked="" type="radio"/> हाँ <input type="radio"/> नहीं

Attach the mentioned documents and submit the form.



Single Window System (<https://oneclick.cgstate.gov.in>)



5.4. Confirmation

After submitting the form, a Confirmation Page will appear in front of you. There, you can review your information.

Figure 6.1 Confirmation section

Accept the declaration and click on **Confirm Submit**.

Note: Once you submit the file, no further modifications of any kind can be made.

After **Confirm Submit**, you will receive a PDF copy of your application.

Site Inspection Process:

If construction has already been completed on your premises, then the mentioned infrastructures must be installed and functional at the site.

If construction has not yet been completed, then the location where these infrastructures will be installed must be clearly marked in your building layout plan.

This will be verified by the inspecting officer. Additionally, the physical copies of the documents listed in Point 1 will also be reviewed.



Single Window System (<https://oneclick.cgstate.gov.in>)



Re-inspection Process:

If any shortcomings are found during the inspection of your premises, you must rectify them as per the instructions of the inspecting officer and notify them for re-inspection.

आवेदन / Application

🖨️ **आवेदन पत्र प्रिंट करें**

♻️ **पुनः निरीक्षण हेतु सूचित करें**

आपके द्वारा बतायी गयी खामियाँ मेरे द्वारा पूर्ण कर ली गयी हैं।

➡️ **Submit**



Single Window System (<https://oneclick.cgstate.gov.in>)

