Chhattisgarh Unified Industrial Portal

Government of Chhattisgarh

User Manual

For

Dashboard

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1. Overview

Chhattisgarh is delivering on its promise of "Business Made Easy" with OneClick, the state's new single-window portal. This innovative platform significantly enhances the business environment by offering speed, simplicity, and transparency. Entrepreneurs and investors can now access everything they need – from approvals and clearances to bill payments, land allotment, and compliance – with just a single click.

Purpose: This document serves as a comprehensive, step-by-step guide for industrial users and official users of the Department of Commerce and Industry. It outlines the process for accessing and utilizing the dashboard view within the single-window portal.

2. How to Get Started

Enter the application URL (https://oneclick.cgstate.gov.in) in the browser and the page navigates to the Home page of the SWS application.

3. How to Login

The user to login with the credentials into the application in the home and login page as a **Figure 3.1 & 3.2**.

Figure 3.1: Homepage Screen

Figure 3.2: Login Screen (A)

The Login page (as shown in **Fig. 3.3**) offers two login methods: **Login with Password** or **Login with OTP**. Choose your preferred option, then enter either your password or the OTP number to proceed.

Figure 3.3: Login Screen (B)

4. Dashboard

After a successful login, the page navigates to the Investor Dashboard (refer to **Fig. 4.1**), which includes step-by-step instructions for adding new unit details.

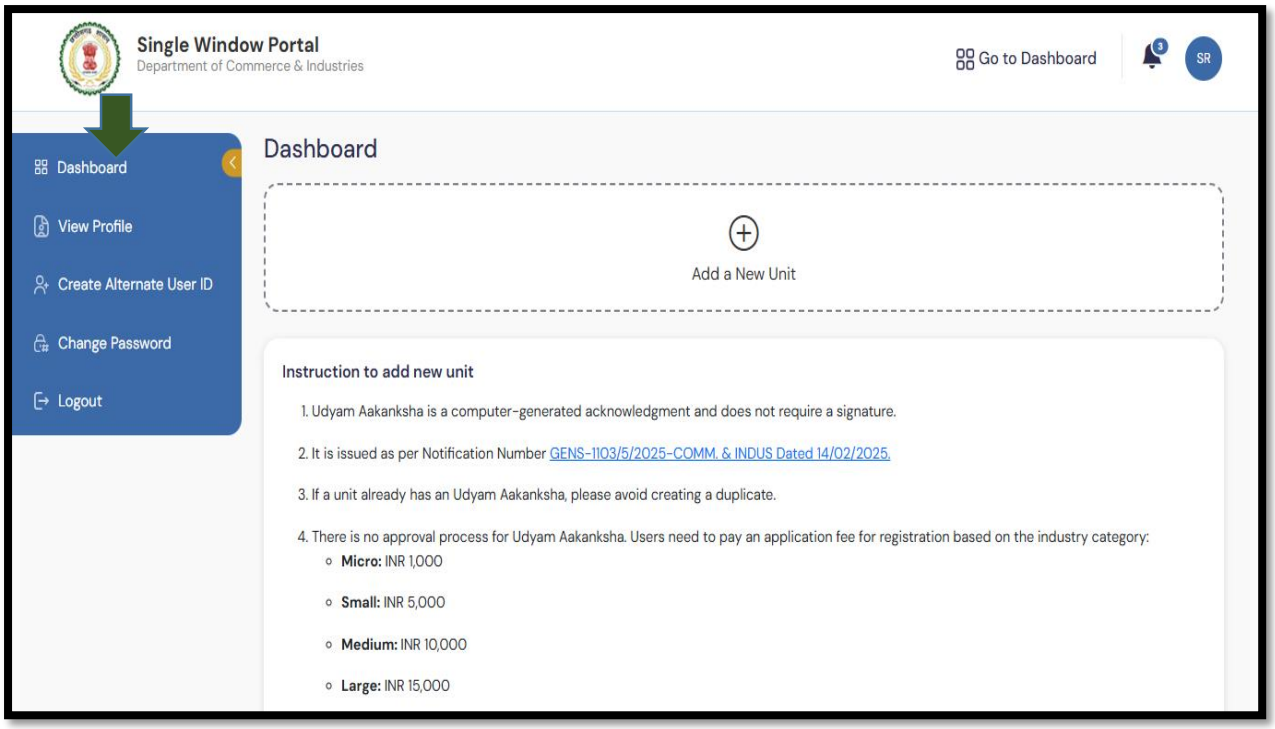

Figure 4.1: Dashboard Screen

4.1. View Profile

To view and edit profile details, click the **View Profile** sub-link. This action will direct you to the page depicted in **Fig. 4.2**, where a comprehensive display of your profile information is presented.

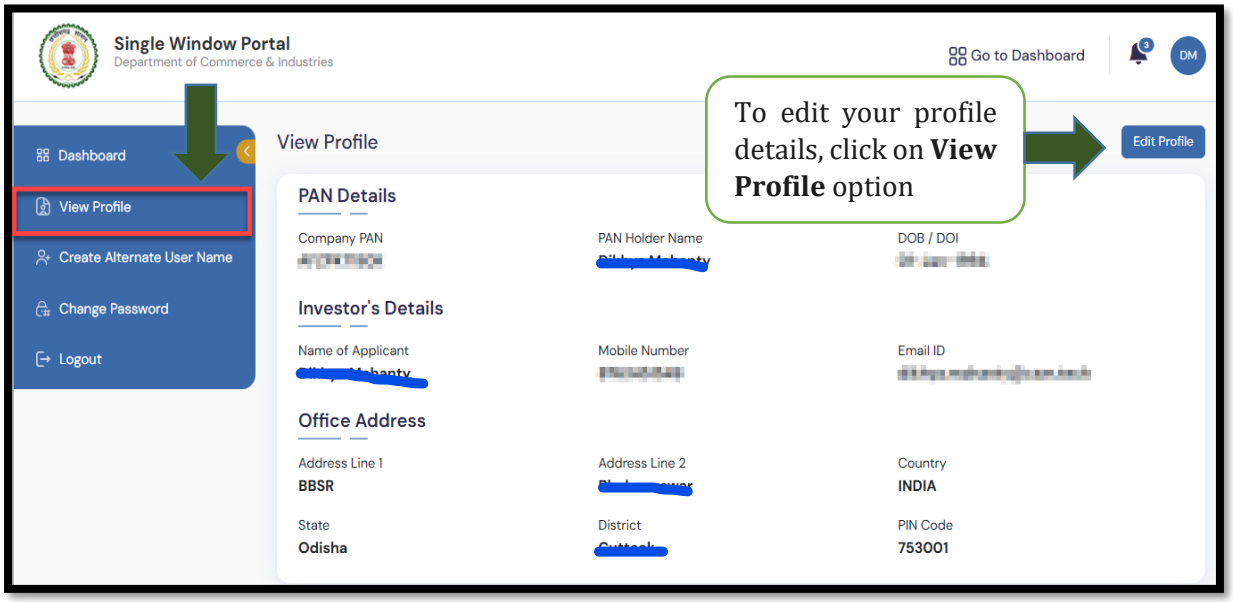

Figure 4.2: View Profile Screen

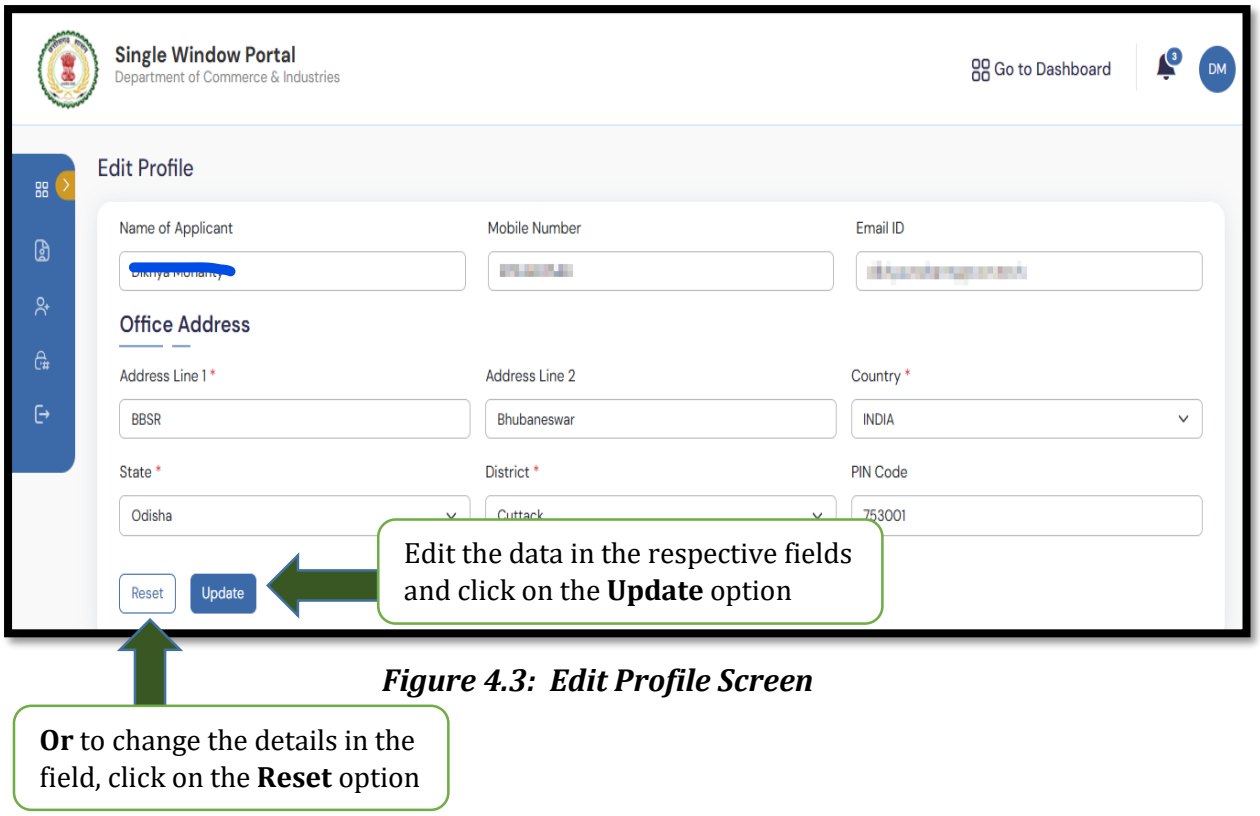

Figure 4.3: Edit Profile Screen

Further the profile is updated.

4.2. Create Alternate Username

To create an alternate username for the profile, click on the Create Alternative User Name sub-link to navigate to the page shown in **Fig. 4.4**. On the Create Alternate User Name page (**Fig. 4.4**), the details displayed include the Name of Applicant, Mobile Number, Email ID, and User ID.

Figure 4.4: Create Alternate User Name Screen

Further the user name is changed successful.

4.3. Change Password

Referring to **Fig. 4.5**, in the Change Password page.

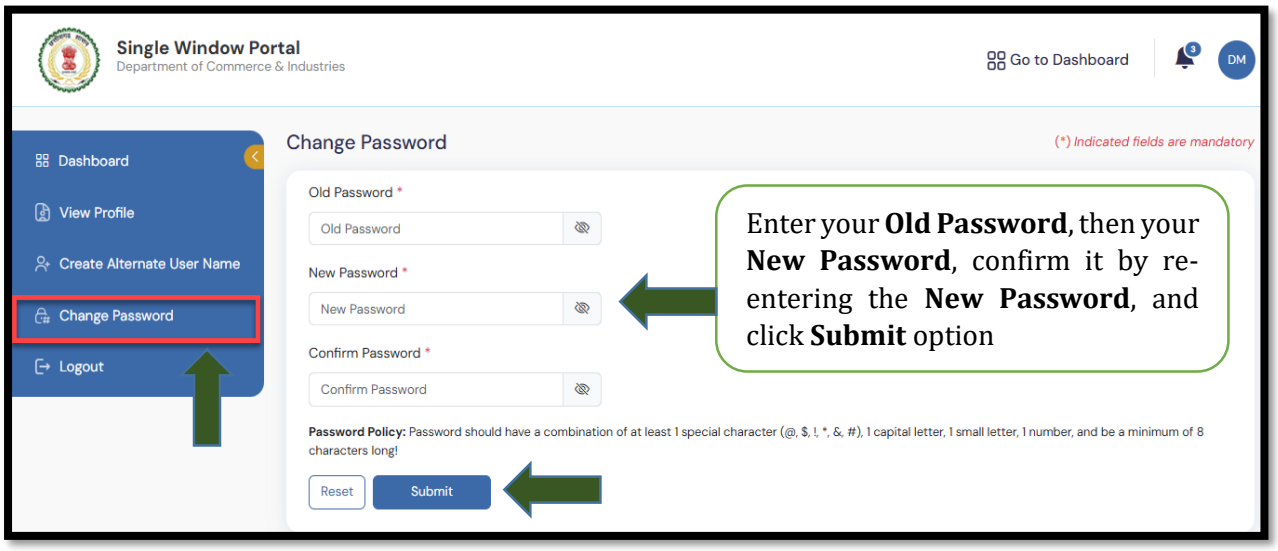

Figure 4.5: Change Password Screen

4.4. Logout

To logout from the application, click on the **Logout** option (refer to **Fig. 4.6**).

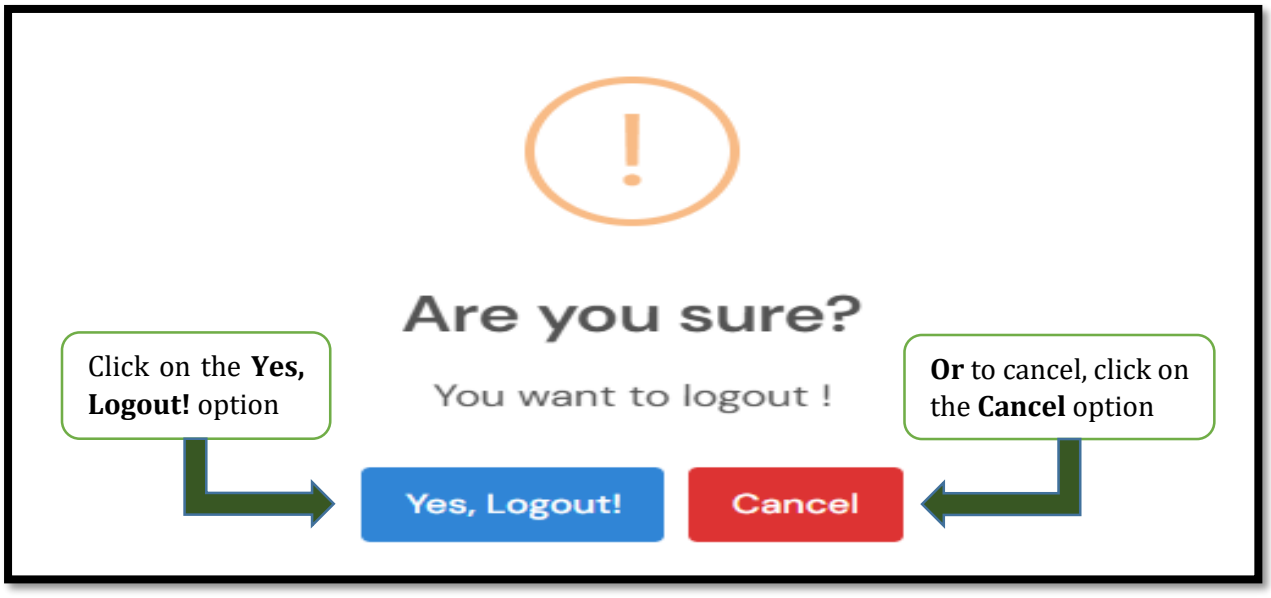

Figure 4.6: Logout Confirmation Pop-up